

**TENDER  
FOR PURCHASE OF  
RUSA Grant 2.0 (2<sup>nd</sup> Installment)  
(Non-Civil Items)**



**HABRAGHAT MAHAVIDYALAYA  
VILL + P.O + P.S: KRISHNAI  
DIST: GOALPARA  
STATE: ASSAM  
PIN: 783126  
E-mail: [habraghatcollege@gmail.com](mailto:habraghatcollege@gmail.com)**

**Tender Fee: Rs 1000/-**

## **Table of Contents**

1.	<i>INTRODUCTION</i> .....
2.	<i>REQUIREMENTS</i> .....
3.	<i>PRE-QUALIFICATION CRITERIA</i> .....
4.	<i>SALE OF TENDER DOCUMENT</i> .....
5.	<i>IMPORTANT DATES</i> .....
6.	<i>TECHNICAL SPECIFICATIONS</i> .....
7.	<i>BINDING TO ALL TERMS &amp; CONDITIONS</i> .....
8.	<i>SUBMISSION OF BIDS</i> .....
9.	<i>OPENING OF BIDS</i> .....
10.	<i>DETAILS OF WORK INVOLVED</i> .....
11.	<i>VALIDITY OF PRICES QUOTED IN TENDERS</i> .....
12.	<i>PRICE/ PURCHASE PREFERENCE TO PSES8</i> .....
13.	<i>AGREEMENT</i> .....
14.	<i>DELIVERY SCHEDULE</i> .....
15.	<i>PAYMENT TERMS</i> .....
16.	<i>PENALTY</i> .....
17.	<i>GENERAL</i> .....
18.	<i>Annexure I - Technical Specifications</i> .....
19.	<i>Annexure II - Pre-qualification Bid Format</i> .....
20.	<i>Annexure III – Technical Details</i> .....
21	<i>Annexure IV - Commercial Bid Format</i> .....

# **Tender for purchase of Equipments for Education Practical Lab Equipments for Games & Sports along with Fitness Equipments Etc.**

## ***1. INTRODUCTION***

Habraghat Mahavidyalaya is an educational institution affiliated to Guwahati University

## ***2. REQUIREMENTS***

Memo No. : **HMV/RUSA/Tender/2017/29** Dated: 20-01-2023

Habraghat Mahavidyalaya 20<sup>th</sup> January, 2023

Sealed tenders are invited from recognized Firms/suppliers/Company for the purchase/procurement of Equipments for Education Practical Lab and Equipments for Games & Sports along with Fitness Equipments etc. The items proposed to be purchased through the present tender are as given in the table below.

<b>Sl. No.</b>	<b>(Detailed specifications are as per Annexure I</b>	<b>Quantity</b>
<b>1</b>	Equipments for Education Practical Lab	<i>As Annexure</i>
<b>2</b>	Equipments for Games & Sports along with Fitness Equipments	<i>As Annexure</i>

## ***3. PRE-QUALIFICATION CRITERIA***

The College will evaluate the proposals and select the firm which satisfies all the criteria listed below:

1. Bidders must have a Audited balance Sheet & Turn Over Certificate from C.A./auditors for the last 3 years must be submitted.
2. Bidder shall be authorized by the respective OEMs for every item it quotes. The bidder shall furnish authorization letters from the OEMs.
3. Copy of Labor license must be submitted.
4. Copy of GST Main Certificate, PAN card , Trade license, must be submitted.
5. Bidder shall have to be fully equipped and manned service center / network.

**Bidders must submit the Pre-qualification compliance as per Annexure I&II. Bids from vendors who do not qualify based on the above criteria will be rejected.**

#### **4. SALE OF TENDER DOCUMENT**

Detailed Tender Document (non-transferable) covering eligibility requirements, technical specifications and terms & conditions may be downloaded by interested and eligible bidders from the College website.

#### **5. IMPORTANT DATES**

<b>Event / Activity</b>	<b>Date / Time</b>
Advertisement in Newspapers	21-01-2023
Tender Documents to be downloaded from College Website	21-01-2023 to 24-01-2023 up to 2.00 P.M.
Last Date for Submission of Sealed Tender Bids in the College Office	24-01-2023 up to 2:00 P.M.
Opening of Technical Bids	25-01-2023 at 2:00 P.M.
Opening of Commercial Bids	Date/Time and Venue to be Intimated Later

Query, if any, to be forwarded to [habraghatcollege@gmail.com](mailto:habraghatcollege@gmail.com)

---

#### **6. TECHNICAL SPECIFICATIONS**

Detailed technical specifications of the **Equipments for Education Practical Lab and Equipments for Games & Sports along with Fitness Equipments** proposed for purchase are as per Annexure-I

#### **INSTRUCTIONS / GUIDELINES TO BIDDER**

#### **7. BINDING TO ALL TERMS & CONDITIONS**

The Bidders are advised to submit the tender strictly based on the terms and conditions and specifications contained in the tender document including amendments, if any, issued by the College prior to submission of tender. The formats prescribed in the tender documents should be scrupulously followed by the vendors. Tender bids that do not comply with the terms and conditions are liable for rejection.

#### **8. SUBMISSION OF BIDS**

The Tender offer should be submitted in separate sealed envelope superscripted  
Bids for

- 1) Equipments for Education Practical Lab
- 2) Equipments for Games & Sports along with Fitness Equipments

which should in turn contain TWO sealed envelopes superscripted as

Envelope 'A' - Pre-Qualification details, technical bid
Envelope 'B' - Commercial Bid

Each page of the bid has to be signed by an authorized official along with the Company seal.

### **Envelope 'A'**

The **Envelope 'A'** should contain the documents listed below:

1. Pre-qualification bid as per Annexure II.
2. The selected bidder should have to deposit 7% of the Order Value as security deposit
3. Duly filled Technical Bid form as per Annexure III and other documents sought for.
4. Deviations, if any, from the configuration asked for, should be given in the format as given at the end of Annexure III.
5. This envelope should also contain the following:
  - a) Hard Copy & Soft copy (in MS Word/Excel/Power Point/PDF/Scan) of the technical Bid
  - b) Copy of GST Registration certificate.
  - c) Address, Telephone no., Fax no., e-mail id and Mobile no. of bidder should be submitted.
  - d) Other supporting documents, if any.

The documents as listed above should be of the same company and not of corporate / group / affiliated / associate company or a sister concern.

On request original documents should be produced failing which the tender is liable for rejection.

### **Envelope 'B'**

This envelope should contain the **Commercial Bid** as per format in Annexure IV. The financial proposal shall be made on the letter head of the bidder's company.

The Tender Offer as indicated above should be addressed to the Principal and should be deposited in the tender box kept at the reception on the following address:-

THE PRINCIPAL  
 HABRAGHAT MAHAVIDYALAYA  
 VILL + P.O + P.S: KRISHNAI  
 DIST: GOALPARA  
 STATE: ASSAM  
 PIN: 783126  
 ☎: Ph-9435024669  
 E-mail: habraghatcollege@gmail.com

Tender Bids should be submitted by 2:P.M. on 24-01-2023. The College will not be responsible for delay of submission of the tender document under any circumstances.

## **9. .OPENING OF BIDS**

The Sealed Envelope “A” containing the Pre-qualification bid and the Technical bid will be opened at 2:00 P.M. on 25-01-2023 at the above address in the presence of those bidders who have submitted the bids and wish to remain present. Such authorized representatives should bring a letter on company's letterhead authorizing him/her to attend the opening of the bids.

Envelope “B” containing commercial bid would be opened at the address given above in the presence of bidders short listed on the basis of pre-qualification and technical bid. The time and the date would be intimated to the short listed bidders at a later date. The authorized representative should bring a letter on company's letterhead authorizing him/her to attend the Commercial bid opening.

The Commercial bid should be given as per the format given in the Annexure IV. It is mandatory to bid/quote for all details mentioned in Annexure IV.

This procedure is subject to changes and the procedure adopted by The College for the tender shall be final and binding on all the parties.

## **10. DETAILS OF WORK INVOLVED**

- a. Delivery, installation and successful commissioning of all equipment.

## **11. SECURITY MONEY DEPOSIT (SMD)**

The selected bidder(s) should pay Security Money Deposit (SMD) of 7% of the order placed in the form of Bank Guarantee or through DD/RTGS/ account of The Princiapl Habraghat Mahavidyalaya as per details below:

NEFT Details

<b>Sr. No.</b>	<b>Details of Bank Account</b>	
1	Type of Account	Saving
2	Account Number	36463027962
3	Name of the Bank	State Bank of India
4	Name of the Branch	Krishnai
5	Address of Branch	Hoque Complex, Krishnai Bazar, Krishnai
6	MICR Code No.	783002531
7	IFSC Code No.	SBIN0016935

Payment of SMD by any other mode will not be accepted.

The Bank Guarantee for SMD or statement of RTGS / NEFT should be submitted in the College in due course of time as communicated by the College Authority.

Forfeiture of SMD

The SMD made by the bidder will be forfeited if the bidder;

- Withdraws the tender bid after acceptance by The College; or
- Withdraws the tender bid before the expiry of the validity period of the tender; or

- Violates any of the provisions of the terms and conditions of the tender.

### **Refund of SMD**

- a) SMD of the successful bidder shall be refunded after delivery and verification of all the equipment and execution of Performance Guarantee.

## **12. REJECTION OF TENDERS**

The tender is liable to be rejected due to any one of the following reasons:

- a) If it is received after the expiry of the due date and time.
- b) If it is not received in sealed condition.
- c) If the bid is conditional.
- d) If it is not in conformity with the instructions mentioned herein.
- e) If it is not properly signed by the bidder as required.
- f) If it is incomplete including non-furnishing of the requisite documents.

The concern committee of the College reserves the right to reject the tender without assigning any reasons whatsoever and the decision of The concern committee is final and no communication would be entertained.

## **13. VALIDITY OF PRICES QUOTED IN TENDERS**

Tenders should be valid for acceptance for a period of at least 90 (ninety) days from the date of acceptance of tender by The College. Offers with lesser validity period are liable for rejection.

## **14. DELIVERY SCHEDULE**

The stipulated delivery schedule is as follows:

The successful Bidder should deliver the equipments as per specifications within a period of **2 weeks** from the date of issuance of purchase order.

## **15. PAYMENT TERMS**

- 
- 90% against delivery and verification of the equipment.
  - Balance 10% against successful installation and commissioning of the equipment and execution of performance bank guarantee as per Annexure V.

## **16. PENALTY**

In the event of delayed delivery, installation & commissioning i.e. after the expiry of the period as agreed by both the parties, the vendor shall be liable for a penalty deduction at a percentage of the value of the undelivered equipment subject to a maximum of 5% (five percent) as detailed below:

- @ 1% up to one week;
- @ 2% up to two weeks;
- @ 4% up to three weeks;
- @ 5% for four weeks and above

For the purpose of this clause, part of the week is considered as a full week.

## 17. GENERAL

**This tender document is not transferable. The College reserves the right to:**

- a) Accept/ Reject any or all of the Tenders submitted by a vendor, without assigning any reasons thereof.
- b) Not purchase any or all the equipment without assigning any reasons thereof.
- c) Increase or decrease the quantities at the time of placing the order without change in the rates quoted by the vendor.
- d) Add, Modify, Relax or waive any of the conditions stipulated in the tender whenever deemed necessary.

### *Annexure I - Technical Specifications*

<b>Equipments for Education Practical Lab</b> (The quantity of the items will be finalized latter)			
SI No	Items	Configuration	Qty.
1	Tachistoscope	Good Quality	1
2	Mirror Drawing Apparatus (Electrical)	Good Quality	1
3	Mirror Drawing Apparatus (Manual)	Good Quality	1
4	Memory Drum Apparatus (Electrical)	Good Quality	1
5	Stop Watch (Digital)	Good Quality	1
6	Stop Watch (Manual)	Good Quality	1

<b>Equipments for Games &amp; Sports along with Fitness Equipments</b> (The quantity of the items be will be finalized latter)			
SI No	Items	Configuration	Qty.
1	Foot Ball	Good Quality	1
2	Training equipments	Good Quality	1
3	Goalkeeper Gloves (for Football)	Good Quality	1
4	Pump	Good Quality	1
5	Gear Bag	Good Quality	1
6	Goal post net (for Football)	Good Quality	1
7	Corner flag post (for Football)	Good Quality	1
8	Player Change Board	Good Quality	1
9	Volley Ball	Good Quality	1



10	Volley Ball Net	Good Quality	1
11	Cables	Good Quality	1
12	Kabbadi mat	Good Quality	1
13	High jump pole	Good Quality	1
14	Javelin	Good Quality	1
15	Discus	Good Quality	1
16	Shot put	Good Quality	1
17	Measuring Tape	Good Quality	1
18	Megaphones	Good Quality	1
19	Stopwatch	Good Quality	1
20	Badminton Racket	Good Quality	1
21	Shuttle	Good Quality	1
22	Badminton Net	Good Quality	1
23	Cricket Bat	Good Quality	1
24	Cricket Ball	Good Quality	1
25	Cricket Stumps	Good Quality	1
26	Cricket Bails	Good Quality	1
27	Cricket Bag	Good Quality	1
28	Cricket Arm Guard	Good Quality	1
29	Cricket Chest Guard	Good Quality	1
30	Cricket Helmet	Good Quality	1
31	Cricket Gloves	Good Quality	1
32	Cricket Thigh Guard	Good Quality	1
33	Cricket Elbow Guard	Good Quality	1
34	Cricket Leg Pads	Good Quality	1
35	Cricket Mouth Guard	Good Quality	1
36	Cricket Wicket Keeper Gloves	Good Quality	1
37	Cricket Cap	Good Quality	1
<b>Fitness Equipments</b>			
38	TREADMILL	Good Quality	1
39	UPRIGHT BIKE	Good Quality	1
40	OLYMPIC FLAT BENCH	Good Quality	1
41	OLYMPIC INCLINE BENCH	Good Quality	1
42	OLYMPIC DECLINE BENCH	Good Quality	1
43	VERTICAL CHEST PRESS	Good Quality	1
44	PEC FLY/ REAR DELT	Good Quality	1
45	MULTI FUNCTIONAL STATION	Good Quality	1
46	BICEP CURL	Good Quality	1
47	WRIST CURL	Good Quality	1
48	INCLINE T BAR	Good Quality	1
49	LAT PULL DOWN- DUAL PULLEY	Good Quality	1
50	SEATED ROW MACHINE	Good Quality	1
51	LEG EXTENSION	Good Quality	1
52	LEG PRESS MACHINE	Good Quality	1
53	PRONE LEG CURL	Good Quality	1
54	SQUAT	Good Quality	1

55	PULL UPS MACHINE	Good Quality	1
56	UTILITY BENCH	Good Quality	1
57	WORK BENCH	Good Quality	1
58	SOLID RUBBERIZED DUMBELLS (2.5 Kg)	Good Quality	1
59	SOLID RUBBERIZED DUMBELLS (5 KG)	Good Quality	1
60	SOLID RUBBERIZED DUMBELLS(7.5 KG)	Good Quality	1
61	SOLID RUBBERIZED DUMBELLS (12.5 KG)	Good Quality	1
62	SOLID RUBBERIZED DUMBELLS (15 KG)	Good Quality	1
63	SOLID RUBBERIZED DUMBELLS (20 KG)	Good Quality	1
64	SOLID RUBBERIZED DUMBELLS (25 KG)	Good Quality	1
65	RUBBERIZED PLATES (2.5 KG)	Good Quality	1
66	RUBBERIZED PLATES (5 KG)	Good Quality	1
67	RUBBERIZED PLATES (10 KG)	Good Quality	1
68	RUBBERIZED PLATES (20 KG)	Good Quality	1
69	RUBBERIZED PLATES (25 KG)	Good Quality	1
70	DUMBELL RACK TWIN TIER	Good Quality	1
71	OLYMPIC BARS ( 7 <sup>1/2</sup> )	Good Quality	1
72	OLYMPIC BARS ( 5 <sup>1/2</sup> )	Good Quality	1
73	OLYMPIC BARS ( 4 <sup>1/2</sup> )	Good Quality	1
74	OLYMPIC EZ BARS (4 <sup>1/2</sup> )	Good Quality	1
75	YOGA MAT	Good Quality	1

## ***Annexure II - Pre-qualification Bid Format***

PARTICULARS		INFORMATION TO BE FURNISHED BY THE TENDERER		
1.	Name and Address			
2.	Registration No. under the Companies Act 1956 (Attach Proof) (PQC-1)			
3.	Turnover and Net Profit (after taxation) for the past three years (Audited balance Sheet & Turn Over Certificate from C.A./auditors for the last 3 years must be submitted.)	Year	Turnover (in Lakh)	Net Profit (in Lakh)
		2021-22		
		2020-21		
		2019-20		
4.	Details of OEM or Authorized Dealer /Authorized Service Partner of the OEM (Attach authorization letter from OEM) (PQC-3)			

PARTICULARS		INFORMATION TO BE FURNISHED BY THE TENDERER
5.	Details of whether bidder is eligible for any price preference (attach valid proof)	
6.	Bidder may provide following Bank details	
	• Type of Account	
	• Account Number	
	• Name of the Bank	
	• Name of the Branch	
	• Address of Branch	
	• MICR Code No.	
	• IFSC Code No.	

Please provide documentary proof of all information provided. For details, attach additional sheets, if required

**Place**

**Signature**

**Date**

**Name & Designation**

### ***Annexure III – Technical Details***

---

1. The vendor must provide the offered specifications against every given specification for every item.
2. The vendor must provide a Bill of Materials with part numbers of the items to be supplied against the bid.
3. In addition, the bidders should enclose brochures and information hand-outs pertaining to the equipment being offered.

### **Annexure IV – Commercial Bid Format**

*(Bidder shall have to provide the unit price against each item(s). The total nos. of items to be purchased will be finalized latter)*

No.	Details of Equipment as per Annexure I)	Qty	Rate	Amount	Taxes	Total
<b>Equipments for Education Practical Lab</b>		<b>A</b>	<b>B</b>	<b>C= A*B</b>	<b>D</b>	<b>E=C+D</b>
1	Tachistoscope	1				
2	Mirror Drawing Apparatus (Electrical)	1				
3	Mirror Drawing Apparatus (Mannual)	1				
4	Memory Drum Apparatus (Electrical)	1				
5	Stop Watch (Digital)	1				
6	Stop Watch (Mannual)	1				
<b>Total</b>						

**Total in Words:.....**

No.	Details of Equipment as per Annexure I)	Qty	Rate	Amount	Taxes	Total
<b>Equipments for Games &amp; Sports along with Fitness Equipments</b>		<b>A</b>	<b>B</b>	<b>C= A*B</b>	<b>D</b>	<b>E=C+D</b>
1	Foot Ball	1				
2	Training equipments	1				
3	Goalkeeper Gloves (Football)	1				
4	Pump	1				
5	Gear Bag	1				
6	Goal post net (for Football)	1				
7	Corner flag post (for Football)	1				
8	Player Change Board	1				
9	Volley Ball	1				
10	Volley Ball Net	1				
11	Cables	1				
12	Kabbadi mat	1				
13	High jump pole	1				
14	Javelin	1				
15	Discus	1				
16	Shot put	1				
17	Measuring Tape	1				
18	Megaphones	1				
19	Stopwatch	1				
20	Badminton Racket	1				

21	Shuttle (in one Roll)	1				
22	Badminton Net	1				
23	Cricket Bat	1				
24	Cricket Ball	1				
25	Cricket Stumps	1				
26	Cricket Bails	1				
27	Cricket Bag	1				
28	Cricket Arm Guard	1				
29	Cricket Chest Guard	1				
30	Cricket Helmet	1				
31	Cricket Gloves	1				
32	Cricket Thigh Guard	1				
33	Cricket Elbow Guard	1				
34	Cricket Leg Pads	1				
35	Cricket Mouth Guard	1				
36	Cricket Wicket Keeper Gloves	1				
37	Cricket Cap	1				
<b>Fitness Equipments</b>						
38	TREADMILL	1				
39	UPRIGHT BIKE	1				
40	OLYMPIC FLAT BENCH	1				
41	OLYMPIC INCLINE BENCH	1				
42	OLYMPIC DECLINE BENCH	1				
43	VERTICAL CHEST PRESS	1				
44	PEC FLY/ REAR DELT	1				
45	MULTI FUNCTIONAL STATION	1				
46	BICEP CURL	1				
47	WRIST CURL	1				
48	INCLINE T BAR	1				
49	LAT PULL DOWN- DUAL PULLEY	1				
50	SEATED ROW MACHINE	1				
51	LEG EXTENSION	1				
52	LEG PRESS MACHINE	1				
53	PRONE LEG CURL	1				
54	SQUAT	1				
55	PULL UPS MACHINE	1				
56	UTILITY BENCH	1				
57	WORK BENCH	1				
58	SOLID RUBBERIZED DUMBELLS (2.5 Kg)	1				
59	SOLID RUBBERIZED DUMBELLS (5 KG)	1				
60	SOLID RUBBERIZED DUMBELLS(7.5 KG)	1				
61	SOLID RUBBERIZED DUMBELLS (12.5 KG)	1				
62	SOLID RUBBERIZED DUMBELLS (15 KG)	1				

63	SOLID RUBBERIZED DUMBELLS (20 KG)	1				
64	SOLID RUBBERIZED DUMBELLS (25 KG)	1				
65	RUBBERIZED PLATES (2.5 KG)	1				
66	RUBBERIZED PLATES (5 KG)	1				
67	RUBBERIZED PLATES (10 KG)	1				
68	RUBBERIZED PLATES (20 KG)	1				
69	RUBBERIZED PLATES (25 KG)	1				
70	DUMBELL RACK TWIN TIER	1				
71	OLYMPIC BARS ( 7 <sup>1/2</sup> )	1				
72	OLYMPIC BARS ( 5 <sup>1/2</sup> )	1				
73	OLYMPIC BARS ( 4 <sup>1/2</sup> )	1				
74	OLYMPIC EZ BARS (4 <sup>1/2</sup> )	1				
75	YOGA MAT	1				
<b>Total</b>						

---

**Total in Words:**.....

**Authorized Signature & Seal of Bidder**.....**Date:**

**END**

---



---