SELF-STUDY REPORT

Submitted to
National Assessment and Accreditation Council
Bangalore - 560072, India

SUBMITTED BY

HABRAGHAT MAHAVIDYALAYA
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OFFICE OF THE PRINCIPAL
HABRAGHAT MAHAVIDYALAYA

Affiliated to Gauhati University, Guwahati, Assam

The college is covered under Section 2(f) and 12(B) of the UGC Act,1956

Dr. Mantu Kr. Das, M.A. Ph. D, PGDCA
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Ref. No: HMV/NAAC/AA/2014/05

Date: 01-06-2015

To

The Director,
National Assessment and Accreditation Council
Bengaluru: 560072, India

Dated Krishnai the 1st June 2015

Subject : Intimation Regarding Uploading of SSR on Website.

Sir,

With reference to the subject cited above, I have the honour to inform you that the Self Study Report of Habraghat Mahavidyalaya, Krishnai, Goalpara, Assam, is uploaded in the college website on 1st June, 2015 in connection with the 2nd cycle of Accreditation with the following details:

1. Name of Institution: HABRAGHAT MAHAVIDYALAYA
2. Head of Institution: Dr. Mantu Kumar Das
3. Contact Mobile No. : 09435024669
4. Coordinator: Sikder Hanif Uddin Ahmed
5. Contact Mobile No.: 09864942333
6. Track ID: ASCOGN12237
7. Website: www.habraghatcollege.in
8. Date of Uploading SSR: 01-06-2015

Yours Faithfully

(Dr. M. K. Das)
Principal
Habraghat Mahavidyalay
Krishnai, Goalpara

Principal
Habraghat Mahavidyalaya
Krishnai

SSR, HABRAGHAT MAHAVIDYALAYA

PREFACE

Habraghat College, known as Habraghat Mahavidyalaya dedicated to the glorious memory of "Habraghat Pargana" a revenue village of the erstwhile Bijni Raj State, was formally inaugurated on the auspicious day of 29th August, 1979 with 61 students in Pre University class under the aegis of a Sponsoring & Governing Body with a view to catering to the need of higher education of vast rural backward area bordering Meghalaya state centering round Krishnai pre-dominantly inhabited by people belonging to S.C., S.T., O.B.C., M.O.B.C. and minority communities of alarming socio-economic condition.

The college situated in 36 Dudhnoi S.T. Constituency and located in the vicinity of Krishnai just 1 K.M. South from the N.H.37 was affiliated to Gauhati University in 1983 and was placed under deficit system of Grants-in-Aid w.e.f. 01-02-1986. The college has got permanent affiliation and has been registered under 2 (f) & 12 (B) of UGC act 1956 w.e.f. March, 2006.

The college has been offering Two-Year Higher Secondary Course and Three-Year Under Graduate Course in the faculty of Arts with Major in **Assamese, Arabic, Economics, Education, English, History, Mathematics and Political Science**. But I have the pleasure to inform you that with a view to creating capacity building and job opportunities among the students we are going to introduce Certificate Course in Computer Applications from this academic session.

Always on the march of progress, despite various odds, the college is getting ahead in collaboration with the teachers and employees, members of the Governing Body, alumni as well as the local leadership. It is the result of their co-operation that we have got our college assessed and accredited by **National Assessment and Accreditation Council (NAAC),** an autonomous institution of the UGC for assurance of quality and excellence on higher education. The Peer Team of NAAC visited our college in the first week of

January, 2005. The NAAC was pleased to accord us **C⁺⁺ Grade** which has placed us among the other colleges of India achieving excellence in higher education. Now the college is looking forward how to further its achievement in relation to the globalization of education and human resource development. With this end in view an **Internal Quality Assurance Cell (IQAC)** has been constituted to find out   how to accelerate the post-accredited Quality Assurance Programme depending on the strengths and weaknesses of the college.

It is with the initiative of the IQAC that we are going for the 2nd cycle of assessment and accreditation by NAAC for which we have submitted our **Letter of Intent (LOI**) bearing **Track ID ASCOGN 12237** on **02/12/2014** and the same has been accepted by your kind office on **2nd January,2015** vide your Office Memo No.NAAC/CAPU/ET&NE/ASCOGN12237/2015 dated 2nd January,2015. With this end in view a **Self-Study** report has been prepared in the format given in the NAAC Manual for Self –Study Report for Affiliated/Constituent Colleges. We are grateful to all the members of the the IQAC as well as the teaching and non-teaching staff for their kind cooperation in all respects in the preparation of this report.

EXECUTIVE SUMMARY

This Self-Study Report has been prepared on the basis of the inputs received from different sub-committees constituted with this purpose regarding all key aspects of the seven criteria namely- Curricular Aspects; Teaching- Learning and Evaluation; Research, Consultancy and Extension; Infrastructure and Learning Resources; Student Support and Progression; Governance, Leadership and Management; Innovations and Best Practices; and The Evaluative Reports of the Departments.

CRITERION: I
CURRICULAR ASPECTS

The college is affiliated to Gauhati University and runs only Bachelor of Arts Programme for which it follows the curriculum designed and developed by the University. With the introduction of semester system from the session 2011-2012 there have been a change in the syllabi meant for Undergraduate Courses including Bachelor of Arts Programme in tune with the emerging national and global trends serving the issues of diversity and flexibility. The course has been designed on Choice Based Credit System. The college takes initiatives for effective implementation of the curriculum. As such the college has a definite time- table of class works keeping in view the total contact hours required per week for a certain course measured in credits. For example, a course with 6 (six) credits requires 6 (six) contact hours per week. The college, for effective transaction of the prescribed curriculum holds seminars, workshops, group discussion etc. on the topics relevant to the course curriculum as a means of updating their knowledge and developing communicative skills in them. Assignments and project writings given to the students are also a part of planning and implementation of the curriculum.

CRITERION: II
TEACHING- LEARNING AND EVALUATION

Habraghat Mahavidyalaya, Krishnai being a rural college situated in an area inhabited by people predominantly belonging to SC, ST, OBC, & Minority Communities has one of its main objectives to cater to the needs of higher education to these people. Admission to B.A. major and pass courses are done as per norms fixed by Gauhati University through a transparent procedure . There is an Admission Committee for management of the whole process of admission. A selection list is prepared on the basis of merit, govt. reservation policy and the local needs. With a view to providing an opportunity of higher education, the college has introduced major course in all the subjects available in the college and the students willing to offer major course should satisfy the eligibility criteria as detailed in the College Prospectus. The students are made aware well in advance on the process of internal and external evaluation through the prospectus as well as through Orientation Programme at the beginning of the session.

For effective implementation of the curriculum and well management of classes a time-table is prepared , followed and monitored by the Principal. The class rooms have been equipped with ICT facility and White Board to facilitate effective learning. Moreover, to encourage individual and collaborative learning students are involved in the programmes like in-house seminars, workshops, group discussions, assignments, project writings etc.

The qualified teachers are appointed as per UGC norms and guidelines of the State Government. The college allows and encourages the teachers to participate in Seminars, Workshops, Refresher Courses, Orientation Programmes and other short term programmes and also to pursue research works as a means of updating their knowledge and to keep abreast of the latest developments condusive to teaching-learning process.

CRITERION: III

RESEARCH, CONSULTANCY AND EXTENSION

There is no any mechanism in the college to promote research culture among faculty or to provide support in terms of financial, academic and human resources. However, the college encourages its faculty to pursue research works leading to M.Phil, Ph.D and other major & minor research programme funded by UGC. As a result of which 7 (seven) members of the faculty have completed their M.Phil and 8 (eight) number of faculties have been pursuing Ph.D programme. With a view to inculcating values and commitment to the society the college has an NSS Unit and Extension Education Cell that undertake various programme like Awareness Programme on Witch Hunting, Women Empowerment, Health & Hygiene, Food Security, Women and Self-Help Groups , Human Rights, Civil Rights etc to sensitize the students to the social issues and contexts.

CRITERION: IV
INFRASTRUCTURE AND LEARNING RESOURCES

The college established in a sprawling area of 21 acres of land has now a built-up area of 3760 sq.m accommodating Classrooms, library, Administrative Block, Departmental Rooms for the eight departments available in the college, Boys' Common Room, Girls' Common Room, .Laboratory, Seminar Hall, Lavatory, Girls' Hostel, Canteen, Gymnasium, Office of the IQAC, Office of NSS, Office of Extension Education Centre, Office of Counselling and Career Guidance Cell, Study Centre of KKHSOU, Car Shed, & Cycle Shed and drinking water facilities as a means of facilitating teaching-learning process and support services. The four of the class rooms are equipped with ICT facility along with white boards to facilitate student- centred learning. The central library of the college is housed in a separate building with reading room facilities for both teachers and students in a built-up area of 251.6 sq. m . It is enriched with 15000 volumes of texts and reference books and 38 nos. of journals and periodicals to facilitate learning. The library is also equipped with 21 nos. of computers with internet connection for the use of the students enabling them to acquire necessary information and knowledge as required for their course of study. All the departments are also provided with computers to ensure computer literacy and a part of support services for quality education. There is one girls' hostel with accommodation for 55 nos. of boarders has been ready for use from this d with computers year while one two-storey boys' hostel with accommodation for 60 nos. of boarders is nearing completion and is expected to be ready for use from the next academic session. The college has a large play grounds for outdoor games and sports. The college has its own source of fund collected from the students in the head of Establishment and College Development for regular upkeep of infrastructure.

CRITERION: V
STUDENT SUPPORT AND PROGRESSION

The college leaves no stone unturned to provide necessary support services to the students for acquiring learning experiences as well as for holistic development and progression. The college has its prospectus published at the beginning of each academic year that provides important informations on the courses of study offered by the college, admission criteria, fee structure, internal and external evaluation, various support services including library and hostel etc. The students' union, the representative body of the general students of the college undertakes various programmes of extra-curricular and co-curriculur activities for the all round development of the students. The College Week is one of the important programmes undertaken by the students' body when various competitions in games & sports, debate & symposium, music & culture and in literary sections are held with a week long programme facilitating the students to develop their skill in extra-curricular activities. Besides, the NSS Unit, Counselling and Career Guidance Cell, Extension Education Cell also provide necessary guidance and information through various programmes relevant to the needs of the society. There is Grievance Redressal Cell to attend to the grievances of the students. The students showing good performance in the college week are selected for participation in the Inter- College Youth Festival organized by Gauhati University that provides the students a wide platform to improve their competence and skill.

CRITERION: VI
GOVERNANCE, LEADERSHIP AND MANAGEMENT

The college has been striving for achieving its goal as stated in the vision statement by ensuring the optimal services of the faculty and other stake holders under the able leadership and management of the Principal being the secretary of the Governing Body, the highest management body of the college. The college is run by the Governing Body of the college constituted as per guidelines of the state government and approved by the Director, Higher Education, Assam where there is representation from the faculty and local leadership. The Chairman of the Governing Body is selected from the eminent academicians. For smooth conduct of the affairs and efficient management of the various activities there are some sub-committees constituted of the members of the teaching and non-teaching staff. For example there is a Planning and Development Committee to look into the matter of infrastructure and development conducive to quality education. There is Admission Committee to look into the matter of admission etc. The Principal being the chairperson of all the sub-committees plays the role of a leader in executing the plans and strategies chalked out by the sub-committees by getting them approved by the Governing Body. Recruitment of teachers and non-teaching staff is made by the G.B. following the norms of the UGC and guidelines of the state government. The college makes its best efforts to upgrade the professional competence of the staff by allowing them to undergo various programme like Orientation Programme or Refreher Course as well as research works pursuing M.Phil or Ph.D. Sometimes, the teachers are deputed for various training programme on social responsibility as directed by district administration and organized by different NGOs or agencies. There is an Internal Quality Assurance Cell established in 2006 to ensure and accelerate the post-accredited quality assurance programme depending on the strength and weakness of the college.

CRITERION: VII

INNOVATIONS AND BEST PRACTICES

The college has always been conscious of environmental issues and has been trying its level best to maintain a healthy atmosphere and healthy environment in the college conducive to teaching – learning process. With a view to making the campus pollution free and echo- friendly the college has made plantation of *rain trees* around the campus, plantation of *teak plants* in a part of the campus and plantation of *debdaru plants* in front of the class room building. Attention is paid to power conservation through proper uses of electricity and proper maintenance of electrical gadgets. Cleanliness programme is undertaken from time to time to keep the campus clean. To promote an ambience of quality education the college has provided computers in all the departments, LCD projectors along with white boards in four class rooms, one smart board for common use, the library equipped with 21 nos. of computers with internet connection. One of the main objectives of the college is to develop a sense of unity, fraternity and equality among the students so that they become the ideal citizen for India tomorrow. Moreover, we are to see that the students develop self- confidence and leadership qualities among them enabling them to face the challenges of life through various competitions and programmes related to their life so that they can make a valuable contribution to the society after coming out of their college. With this end in view various programmes are undertaken by NSS Unit, Extension Education Cell and Counselling and Career Guidance Cell of the college.

1. Profile of the Affiliated / Constituent College

1. Name and Address of the College:

Name :	**HABRAGHAT MAHAVIDYALAYA**	
Address :	**Vill- Krishnai (Asudubi)** **P.O- Krishnai District: Goalpara**	
City :	**Pin : 783126**	**State : Assam**
Website :	**www.habraghatcollege.in**	

2. For Communication:

Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Dr. M. K. Das	O: 03663-292866 R:03663-240297	9435024669	03663-292866	**mantudas68@yahoo.co.in**
Vice Principal	Mr. A. Rahman	O: 03663-292866 R:	9957309928	03663-292866	azizarrahman709@gmail.com
Steering Committee Co-ordinator	Sikder H. U. Ahmed	O: 03663-292866 R:	9864942333	03663-292866	s.h.ahhmed@gmail.com

3. **Status of the Institution**:

Affiliated College ✓

Constituent College

Any other (specify)

4. **Type of Institution:**
   a. **By Gender**

   i.   For Men

   ii.   For Women

   iii. Co-education ✓

   b. **By Shift**

   i.   Regular ✓

   ii.   Day

   iii. Evening

5. **It is a recognized minority institution?**

Yes

No   ✓

If yes specify the minority status   (Religious/linguistic/ any other)
and provide documentary evidence

6. **Sources of funding:**

Government   ✓
Grant-in aid
Self – financing
Any other

7.   a. Date of establishment of the college: …**29-08-1979**…
       (dd/mm/yyyy)

   b. University to which the college is affiliated /or which governs the
      college (If it is a constituent college)   **Gauhati University**

   c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
i. 2 (f)	01-03-2006	Certificate enclosed
ii. 12 (B)	01-03-2006	Certificate enclosed

   (Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

   d. Details of recognition/approval by statutory/regulatory bodies other
      than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

Under Section/ clause	Recognition/Approval details Institution/Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.	…….N.A…………			

ii.				
iii.				
iv.				

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes ☐   No ☑

If yes, has the College applied for availing the autonomous status?

Yes ☐   No ☐

9. Is the college recognized

a. by UGC as a College with Potential for Excellence (CPE)?

Yes ☐   No ☑

If yes, date of recognition: …………………… (dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes ☐   No ☑

If yes, Name of the agency …………………… and

Date of recognition: …………………… (dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location *	Rural
Campus area in sq. mts.	80265.60
Built up area in sq. mts.	3760

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

➢ **Auditorium/seminar complex with infrastructural facilities**

| No |

➢ **Sports facilities**

∗ play ground

| Yes |

∗ swimming pool

| No |

∗ gymnasium

| Yes |

❖ **Hostel**

➢ **Boys' hostel**

| 1 | Under Construction |

i.   Number of hostels
ii. Number of inmates
iii. Facilities (mention available facilities)

➢ **Girls' hostel**

| 1 | Under Construction |

i.   Number of hostels
ii. Number of inmates
iii. Facilities (mention available facilities)

➢ **Working women's hostel**

| NIL |

i. Number of inmates

ii. Facilities (mention available facilities)

➢ Residential facilities for teaching and non-teaching staff (give numbers available — cadre wise)

| NIL |

➢ **Cafeteria :**

| Yes |

➤ **Health centre** :

Yes

First aid, Inpatient, Outpatient, Emergency
care facility, Ambulance…….

NIL

Health centre staff :

NIL

Qualified doctor   Full time   NIL   Part-time   NIL

Qualified Nurse   Full time   NIL   Part-time   NIL

- Facilities like banking, post office, book shops

No

- Transport facilities to cater to the needs of students and staff

No

- Animal house

No

- Biological waste disposal

No

- Generator or other facility for management/
  regulation of electricity and voltage

Yes

No

- Solid waste management facility

No

- Waste water management

No

- Water harvesting

No

12. Details of programmes offered by the college (Give data for current academic year)

SI. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted	
	Under-Graduate	B.A. with major in English, Assamese, Economics, Education, Political Science, History & Arabic	3 Yrs	H.S. Pass	English & Assamese	600	387	

13. Does the college offer self-financed Programmes?

Yes [ ]   No [✓]

If yes, how many? [ ]

14. New programmes introduced in the college during the last five years if any?

Yes		No	✓	Number	

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments (eg. Physics, Botany, History etc.)	UG	PG	Research
Arts	Education	✓		
	Economics	✓		
	Political Science	✓		
	History	✓		

	Arabic	✓	
	Mathematics	✓	

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com…)

    a.   annual system   NIL

    b.   semester system   01

    c.   trimester system   NIL

17. Number of Programmes with

    a.   Choice Based Credit System   01

    b.   Inter/Multidisciplinary Approach

    c.   Any other (specify and provide details)

18. Does the college offer UG and/or PG programmes in Teacher Education?

    Yes ☐   No ✓

If yes,

    a. Year of Introduction of the programme(s)…………(dd/mm/yyyy)

       and number of batches that completed the programme ☐

    b. NCTE recognition details (if applicable)

       Notification No.:………………. ……………

       Date: ………………………………(dd/mm/yyyy)

       Validity:……………………….

    c. Is the institution opting for assessment and accreditation of Teacher Education
       Programme separately?

       Yes ☐   No ✓

19. Does the college offer UG or PG programme in Physical Education?

Yes ☐   No ☑

If yes,

a. Year of Introduction of the programme(s)…………. (dd/mm/yyyy)

and number of batches that completed the programme ☐

b. NCTE recognition details (if applicable)

Notification No.: ……………………………………

Date: …………………………… (dd/mm/yyyy)

Validity:……………………

c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes ☐   No ☐

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State Government *Recruited*	NIL	NIL	12	NIL	03	NIL	06	01	NIL	NIL
Yet to recruit					02		NIL	NIL	NIL	NIL
Sanctioned by the Management/ society or other authorized bodies *Recruited*					05	NIL	02	01	NIL	NIL
Yet to recruit					02		NIL	NIL		

*M-Male *F-Female

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	-	-	-	-	-	-	
Ph.D.	-	-	-	-	-	-	
M.Phil.	-	-	03	-	02	-	05
PG	-	-	09	-	01	01	11
Temporary teachers							
Ph.D.	-	-	-	-	-	-	-
M.Phil.	-	-	-	-	02		02
PG	-	-	-	-	-	01	01
Part-time teachers							
Ph.D.	-	-	-	-	-	-	-
M.Phil.	-	-	-	-	01	-	01
PG	-	-	-	-	01	-	01

22. Number of Visiting Faculty /Guest Faculty engaged with the College | NIL |

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	Year 1 2010-11		Year 2 2011-12		Year 3 2012-13		Year 4 2013-14	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	12	11	08	04	02	03	07	05
ST	16	17	11	19	14	10	08	05
OBC	13	11	09	12	08	11	08	09
General	65	53	79	76	49	49	43	35
Others	0	0	0	0	0	0	0	0

24. Details on students enrollment in the college during the current academic year:

Year: 2014-15

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	387				
Students from other states of India	0				
NRI students	0				
Foreign students	0				
Total	387				

25. Dropout rate in UG and PG (average of the last two batches)

UG [ ]   PG [ ]

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) Including the salary component   Rs. 40160/-

(b) Excluding the salary component   Rs. 6798/-

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes [✓]   No [ ]

If yes,

a) is it a registered centre for offering distance education programmes of another University

Yes [✓]   No [ ]

b) Name of the University which has granted such registration.

Krishna Kanta Handiqui State Open University, Assam

c) Number of programmes offered   02

d) Programmes carry the recognition of the Distance Education Council.

Yes ☑   No ☐

28. Provide Teacher-student ratio for each of the programme/course offered :   1:16

29. Is the college applying for

Accreditation : Cycle 1 ☐   Cycle 2 ☑ Cycle 3 ☐ Cycle 4 ☐

Re-Assessment: ☐

(Cycle 1refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re- accreditation)

30. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1:   (04/01/2005)

Accreditation Outcome/Result C^{++}

Cycle 2: ……………… (dd/mm/yyyy)

Accreditation Outcome/Result……....

Cycle 3: ……………… (dd/mm/yyyy)

Accreditation Outcome/Result……....

* Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.

31. Number of working days during the last academic year.

248

32. Number of teaching days during the last academic year

(Teaching days means days on which lectures were engaged excluding the examination days)

146

33. Date of establishment of Internal Quality Assurance Cell (IQAC)

    IQAC : …01-03-2006… (dd/mm/yyyy)

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

    AQAR (i) 2005-2006 to 2013-2014   (26/05/2015)

    AQAR (ii)…. ………………   (dd/mm/yyyy)

    AQAR(iii)……………………   (dd/mm/yyyy)

    AQAR (iv) ………..………   (dd/mm/yyyy)

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)

2. Criteria - wise Inputs

CRITERION: I
CURRICULAR ASPECTS

1.1. Curriculum Planning and Implementation

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

Mission:

Habraghat Mahavidyalaya, Krishnai is a rural college that was established in 1979   with the mission of catering to the needs of higher education to the students predominantly belonging to the minority, S.C., S.T., & O.B.C. communities which was the need of the time. As such we are committed to reach the following goals and objectives:

- ➢ To provide necessary infrastructure and learning resources for imparting quality education leading to higher education.
- ➢ To create job opportunities by introducing new subjects and professional courses.
- ➢ To reach higher education to the unreached.
- ➢ To develop a sense of unity, fraternity and equality in the students so that they become they become the ideal citizen for India tomorrow.
- ➢ To develop self confidence and leadership qualities of the students as required to face the challenges of life through various competitions and programmes related to their practical life.
- ➢ To strive for all round development of the students through extra-curricular activities.
- ➢ To work for personality development of the students and for moulding of national character

Vision:

Our vision is to make the college an ideal Centre of Knowledge and Learning through imparting quality and value oriented education as well as promoting academic excellence.

Motto:

The motto of the college is **" *Tomoso Maa Jyortirgamaya***" which means to dispel darkness of ignorance by spreading light of knowledge that finds expression in the emblem of the college.

These mission, vision and objectives are communicated to the students, teachers and other stakeholders through the Prospectus and meetings held from time to time.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

> The college being affiliated to Gauhati University follows the curriculum designed by the university. However, the college has its own action plans for effective implementation of the curriculum. For example, we have a detail time table as per academic calendar of the University, keeping in view the number of contact hours required for each subject both pass and major per week as earmarked in the course detail prescribed by Gauhati University. Besides, the normal class routine, some seminars and workshops are conducted by the departments on the theme related to curriculum as well as to our practical life.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

> With the introduction of the Semester System and Choice Based Credit System in the TDC Programme in the colleges in Assam in 2011, Gauhati University has made arrangements for providing necessary information and guidance for effective translation of the curriculum. A few faculty members of this college attended this workshop and shared it with the other members of the college in a meeting organized by the IQAC of the college. With a view to improving the teaching practices the teachers are encouraged to attend need- based Refresher Course and Orientation Programme organized by Academic Colleges of different Universities.

1.1.4   Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other Statutory agency.

➢ Every year at the beginning of the academic session of B.A. 1st Semester Programme, the college organize an Orientation Programme for the students for effective curriculum delivery and transaction of the curriculum.

1.1.5   How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

➢ The college has no technical or professional courses and so we do not have any such programme to interact with any industries. However, need-based educational field trips are organized by the concerned departments as a part of effective operationalisation of the curriculum.

1.1.6   What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

➢ The major role in the design and development of curriculum is played by the University. The contribution of our college with regard to curriculum development is not so encouraging. However, one of our faculty members has been a member of curriculum development in the subject Arabic.

1.1.7   Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

➢ At present the college has no such programmes of study other than those under the purview of Gauhati University. However, we have a plan to introduce some job oriented programme of study like Computer Application and Communicative English but not in a position to do so due to paucity of funds and lack of adequate infra-structure.

1.1.8   How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

➢ With a view to ensuring that the stated objectives of the curriculum are achieved in the courses of implementation, there is a comprehensive and continuous evaluation system though the Sessional Tests and Symposium classes.

1.2   Academic Flexibility

1.2.1   Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.

➢ The college has not yet offered any certificate/diploma/skill development courses.

1.2.2   Does the institution offer programmes that facilitate twinning /dual degree? If 'yes', give details.

➢ The college does not offer any such programme that facilitates twinning/dual degree etc,

1.2.3   Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:

- Range of Core / Elective options offered by the University and those opted by the college

- Choice Based Credit System and range of subject options

- Courses offered in modular form

- Credit transfer and accumulation facility

- Lateral and vertical mobility within and across programmes and courses

- Enrichment courses

    ➢ The college follows the Choice based credit system as prescribed by the University.

1.2.3 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

    ➢ The college is not offering any self- financing programme but we are making arrangements for offering programme on Computer Application.

1.2.4 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

    ➢ There is no additional skill oriented programme in the college.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice" If 'yes', how does the institution take advantage of such provision for the benefit of students?

    ➢ There is no provision under Gauhati University for flexibility of combining the conventional face- to -face and Distance Mode of Education for students.

1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

> ➢ Keeping in view the goals and objectives of the institution as well as the academic programme, the college undertakes some programmes and activities like workshops, seminars, and discussions that not only supplement the prescribed curriculum but also help the students aquire knowledge on diverse fields.

1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

> ➢ It is the University that makes the necessary arrangements to enrich and organize the curriculum from time to time to enhance capacity building of the students.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

> ➢ Seminars and workshops have been organized from time to time by IQAC, Extension Education Cell, Career Counseling Cell, and NSS Unit of the college on the issues like – Witch Hunting, Child Marriage, Environment, Women Empowerment, Human Rights etc.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

§ Moral and ethical values

§ Employable and life skills

§ Better career options

§ Community orientation

➤ The college does not have any such courses as to ensure holistic development of students.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

➤ There is no mechanism to take feedback on curriculum.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

➤ The quality is monitored through students' feedback and sessional tests.

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

➤ The college being affiliated to Gauhati University has little role in the design and development of curriculum prepared by the University. Only one member from the department of Arabic has been a member in the design and development of curriculum for the subject Arabic in the under graduate programme.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

➤ There is no such mechanism to obtain feedback on curriculum.

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)

Any other relevant information regarding curricular aspects which the college would like to include.

➤ No new programme has been introduced during the last four years.

CRITERION: II
TEACHING - LEARNING AND EVALUATION

2.1 Student Enrollment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

> ➢ With a view to ensure publicity and transparency in the admission process every year at the beginning of a new academic session we publish and distribute Prospectus embodying the general information and criteria for admission as well as general rules and regulations to be followed by the students.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

> ➢ The admission is made on the basis of merit list prepared by the Admission committee.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

> ➢ There is no cut off percentage of marks for getting admission at the entry level. However, a merit list is prepared depending on the intake capacity. The students offering major course must have 45% of marks in the subject he/she is majoring and at least 40% of marks in aggregate.

2.1.4 Is there a mechanism in the institution to review the admission process

and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

> There is no such mechanism in the institution to review the admission process and student profile.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

* SC/ST
* OBC
* Women
* Differently abled
* Economically weaker sections
* Minority community
* Any other

> To increase/improve access for   above categories of students, we are always committed to Govt. reservation policy.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

Year: 2011-2012			
Programmes	Number of applications	Number of students admitted	Demand Ratio
UG	471	471	1:1

Year: 2012-2013			
Programmes	Number of applications	Number of students admitted	Demand Ratio
UG	370	370	1:1

Year: 2013-2014

Programmes	Number of applications	Number of students admitted	Demand Ratio
UG	395	395	1:1

Year: 2014-2015

Programmes	Number of applications	Number of students admitted	Demand Ratio
UG	387	387	1:1

> There is slight variation in the enrolment trend as shown above. The increase and decrease in the number of students largely depends on the result of H.S. Final Examination of the feeder institutions of the catchment area.s

2.2   Catering to Student Diversity

2.2.1   How does the institution cater to the needs of differently- abled students and ensure adherence to government policies in this regard?

> We are always committed to Govt. policy to cater to the needs of differently- abled students.

2.2.2   Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

> The college does not have any mechanism to assess the students' needs in terms of knowledge and skills but the teachers usually test the previous knowledge of the students by putting some questions relevant to the lessons to be taught.

2.2.3   What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the

programme of their choice?

> Symposium classes are held as per routine where important questions are discussed through interaction with the students and thus help them understand the lessons taught.

2.2.4   How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

> In house Seminars and workshops on such issues like **Women Empowerment and Environment** are held from time to time that certainly sensitize the faculty and students on the gender and environment related questions. Besides, **World Environment Day** is observed on 5th June every year.

2.2.5   How does the institution identify and respond to special educational/learning needs of advanced learners?

> The learners who need advanced learning are identified through the qualifying or the sessional tests and special classes are taken to satisfy their needs.

2.2.6   How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

> No data has been maintained so far. However, no such case has been reported yet.

2.3   Teaching-Learning Process

2.3.1   How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

> ➢ For smooth conduct of teaching, learning and evaluation schedule there is academic calendar published by Gauhati University while teaching plan is made as per the syllabi prescribed by the university. As a part of continuous and comprehensive evaluation two sessional tests are conducted for each semester class as per schedule of the Academic Calendar.

2.3.2 How does IQAC contribute to improve the teaching –learning process?

> ➢ With a view to improving the teaching learning process the IQAC holds meetings from time to time with the faculty members, exchange views on the problems faced by the faculty members. The IQAC also takes initiatives for students' feedback on teachers and the outcome is communicated to the concerned teachers for necessary corrections and improvement in teaching.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

> ➢ More importance is given to make learning student-centric.To develop skill like interactive learning, collaborative learning, and independent learning different methods of teaching like question– answer, group discussion , seminars, assignment and project writing are adopted. The use of modern teaching aids like White Board, LCD Projectors, Lap-tops etc. help the students learn more than usual method.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

> ➢ The following initiatives are taken to nurture critical thinking, creativity and scientific temper among the students

:

- ➢ The students are given the task of writing projects on some given topics.
- ➢ The students are encouraged to write articles to be published in the college magazine and wall magazine.
- ➢ Various sports and literary competitions, debate competition, quiz competition etc. are held as a part of the college week under the aegis of the Students' Union of the college.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

- ➢ Digital class room facilities are made available for the faculty for effective teaching and for making teaching-learning more interesting.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

- ➢ In house seminars and workshops are organized by the departments that provide both the teachers and students an opportunity and a platform to expose to advance level of knowledge and skills. Efforts are also being made to organize National and International seminars to provide wider platform to enhance advanced level of knowledge and skills.

2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?

- ➢ There are the Counselling and Career Guidance Cell, Extension Education Cell, NSS Unit in the college to provide

necessary psycho-social support and guidance to the students by organizing various programmes. Moreover, Orientation Programme and Life- Skill Development Programme are also organised by the IQAC of the college from time to time to develop personality and capacity building of the students.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

> In addition to the traditional methods of teaching, the modern teaching aids like White Board, LCD Projectors and Lap tops are being used by the faculty as a part of innovative teaching approaches. In this regard, the efforts of the college authority are very encouraging. It is the result of the initiative from the Principal that the faculty is now totally computer literate and is able to make their classes more interesting and beneficial to the students through the use of the LCD Projector, Lap-top etc. Efforts are also being made to provide internet facility for each department.

2.3.9 How are library resources used to augment the teaching- learning process?

> The central library of the college with its stock of 15000 books including reference books and several journals and magazines, plays a pivotal role in the process of teaching and learning. The library has recently been equipped with a computer lab with internet facility both for teachers and students which is believed to contribute a lot augment the teaching- learning process.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

> ➤ The institution has to face many challenges in completing the curriculum with in the planned time frame and calendar. Assam is a only state where frequent bandhs are called by different organizations. Such bandhs and strikes affect not only the classes but also examinations. Flood in Assam is a common feature that also has its adverse effects on classes. Besides, the problem of completing the course curriculum is more aggravated with the introduction of semester system where there is little time for classes. The internal and external examinations along with evaluation process pose a challenge in completing the curriculum within the planned time frame and calendar. As a result, the faculty is compelled to arrange extra classes in addition to general routine.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

> ➤ The college monitors and evaluates the quality of teaching learning though assignments and sessional tests as well as students feedback on the teaching.

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	**Female**	**Male**	**Female**	**Male**	**Female**	
Permanent teachers							
D.Sc./D.Litt.	-	-	-	-	-	-	-
Ph.D.	-	-	-	-	-	-	-
M.Phil.	-	-	03	-	02	-	05
PG	-	-	09	-	01	01	11
Temporary teachers							
Ph.D.	-	-	-	-	-	-	-
M.Phil.	-	-	-	-	02	-	02
PG	-	-	-	-	1	-	-

Part-time teachers							
Ph.D.	-	-	-	-	-	-	-
M.Phil.	-	-	-	-	1	-	01
PG	-	-	-	-	1	-	01

> ➢ To meet the changing requirement of the curriculum qualified teachers are recruited having UGC norms through due process.

2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern   areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

> ➢ There is no such programme in the college as Biotechnology, IT, Bioinformatics etc.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a) Nomination to staff development programmes

Academic Staff Development Programmes	Number of faculty nominated
Refresher courses	04
HRD programmes	NIL
Orientation programmes	02
Staff training conducted by the university	02
Staff training conducted by other institutions	NIL
Summer / winter schools, workshops, etc.	40

> ➢ The teachers are always encouraged to participate in Orientation Programme, Refreshers Course , Seminars, Workshops and other teacher development programme.

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved

teaching-learning

ᵥ Teaching learning methods/approaches

> With a view to empower the faculty and enable them to use the various tools and technology for improved teaching-learning, the college organized a computer literacy programme for two month duration in the college with the initiative of the Principal as a result of which the faculty is 100% computer literate .

ᵥ Handling new curriculum :

> With the introduction of semester system from the session 2011- 2012 there was a change in the curriculum for which a faculty traing programme was organized and a threadbare discussion was made on the handling of new curriculum.

ᵥ Content/knowledge management : **NIL**

ᵥ Selection, development and use of enrichment materials : **NIL**

ᵥ Assessment

ᵥ Cross cutting issues : **NIL**

ᵥ Audio Visual Aids/multimedia :

> One teacher training programme was conducted in the college enabling the faculty to handle the audio-visual aids as well as multimedia.

ᵥ OER's : **NIL**

ᵥ Teaching learning material development, selection and use : **NIL**

c) Percentage of faculty

* invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies : **NIL**

* participated in external Workshops / Seminars /

Conferences recognized by national/ international professional bodies: **100%**

* presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies: **50%**

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

> ➢ The teachers are always encouraged to undergo research works and and are allowed study leave as and when necessary.

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

> ➢ **Nil**

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

> ➢ The teachers are evaluated through students' feedback and the outcome of the feedback is used for for improving the quality of the teaching-learning process.

2.5   Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

> ➢ The students and the faculty are made aware of the evaluation process through **Orientation Programme** organized at the beginning of every academic session and

also through the college prospectus furnished with detailed information on the evaluation system.

2.5.2   What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

> With the introduction of semester system there have been changes in the system of evaluation adopted by the university. As such there is internal and external evaluation system. The internal evaluation includes the sessional tests, assignment, seminars, workshops and project writing to be conducted and managed by the affiliating colleges while there is an end-term external examination to be conducted by the university.

2.5.3   How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

> The college as an affiliating institution ensures effective implementation of the evaluation reforms of the university through all the departments who are directed to evaluate the performance of the students by holding sessional tests, assignment, seminars, workshops and project writing .

2.5.4   Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

> The achievements of students are measured by both internal and external evaluation. The former being done by the college and the later by the university. The internal assessment as a part of continuous and comprehensive evaluation has a positive impact upon the students.

2.5.5   Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

➢ The internal assessment made by the college is transparent and clear. The students are well aware of this and they are allowed to know their performance. We can say that it helps the students to improve their learning and communication skill.

2.5.6 What are the graduates attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?

➢ The college aims to produce best graduates and has been able to produce a lot of graduates since its inception. The college leaves no stones unturned to achieve this goal.

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

➢ In case of any grievances concerning internal evaluation, the students concerned can approach the Head of the department for redressal of their grievances. There is a system of re-evaluation if necessary. There is a system of re-evaluation also in case of any grievances in respect of external evaluation.

2.6. Student performance and Learning Outcomes

2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

➢ The learning outcomes of the college are envisaged in the mission and vision as clearly stated in the prospectus. The students and the faculty are made aware of this through the college prospectus.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements(Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

➢ The college monitors and communicates the progress and performance of students by keeping records in the Merit Register

and displaying the same in the notice board .

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

> To facilitate the achievement of the intended learning outcomes the teaching, learning and assessment strategies are strusctured as follows:

>

■ A detail programme of classes is prepared keeping in view the number of contact hour required per week for a particular volime of course measured by Credit. For example, a course volume of 6 (six) credit requires 6 (six) contact hours per week.

■ The outcome of learning is assessed through sessional tests, assignments, seminars, workshops and project writings.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

> **The Counselling and Career Guidance Cell** and the **NSS Unit** of the college organize some special programme from time to time to provide necessary information on job opportunity and entrepreneurship. Besides, some workshops and seminars are also orgaized with internal experts on the topics relevant to the society and thus enhancing their knowledge on social and economic responsibility.

2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

> The students feedback on teaching and other parameters as collected by the IQAC is used for improving the quality of teaching and for overcoming the other barriers of learning.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

> ➤ The college monitors the achievement of learning outcomes by way of reviewing the past performance records in the meeting called for the purpose and adopting some measures to further the achievement of learning outcomes.

2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

> ➤ The assessment made through sessional tests, assignments etc. is used as an indicator for evaluating students performance and achievement of learning objectives.

Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.

> ➤ The college is striving to make it an ideal institute of learning in the days to come.

CRITERION: III

RESEARCH, CONSULTANCY AND EXTENSION

3.1   Promotion of Research

3.1.1   Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

> ➢ **No**

3.1.2   Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

> ➢ No, the college has no research committee. As the college is a purely rural UG college with limited number of faculty, hence the effort of research has been practicing at individual level by the faculties.

3.1.3   What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects? :

> ➢ There is no research committee/ cell in the college. But still the college made its maiden effort to facilitate the faculties for pursuing research work as far as possible.

§   autonomy to the principal investigator

§   timely availability or release of resources

§   adequate infrastructure and human resources

§   time-off, reduced teaching load, special leave etc. to teachers

§   support in terms of technology and information needs

§   facilitate timely auditing and submission of utilization certificate to the funding authorities

§ any other

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

➢ To develop scientific temper and research culture and aptitude among students following steps are adopted by the college:

❖ To develop scientific temper and research culture and aptitude among students the college invites some resource persons to motivate the students for scientific temper and research culture.

❖ In this regard in connection with the curriculum some project work has been given to cultivate their aptitude for research culture. For development of scientific temper among the students special talks are arranged with the help of internal experts.

3.1. 5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

➢ The college has not been recognized as research institute, as such there is no scope for the faculties for guiding the student researchers. However, some faculties of the college trying their level best to get financial assistance to pursue research projects. But till date they have not received any financial assistance from funding agencies for their proposed project.

Some faculties are engaged in active research work in connection with pursuing Ph. D. They are:

❖ Mr. Saidur Rahman, HoD & Associate professor, Assamese

❖ Mr. Mainul Hoque Choudhury, Assistant Professor, Assamese

❖ Mr. Upesh Chakravartty, HoD & Associate professor, Education

❖ Mr. Akbar Ali Ahmed, Assistant Professor, Education
❖ Mr. Kandarpa Nath, Assistant Professor, Economics
❖ Syed Abdul Azim, Assistant Professor, History
❖ Mr. Nawazish Ali Khan, HoD & Associate professor, Arabic
❖ Mr. Ibrahim Ali Bhuyan, Assistant Professor, Arabic

3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

➢ No such specific programme has been organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

➢ No such effort has been made by the institution.

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

➢ Till date no such efforts has been made by the institution in attracting researchers of eminence to visit the campus and interact with teachers and students

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

➢ NIL

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

➢ **Nil**

3.2   Resource Mobilization for Research

3.2.1   What percentage of the total budget is earmarked for research?
Give details of major heads of expenditure, financial allocation and
actual utilization.

➢   There is no such provision.

3.2.2   Is there a provision in the institution to provide seed money to the
faculty for research? If so, specify the amount disbursed and the
percentage of the faculty that has availed the facility in the last four
years?

➢   There is no provision in the institution to provide seed money to the
faculty for research.

3.2.3   What are the financial provisions made available to support student
research projects by students?

➢   There is no provision to support student research projects by students.

3.2.4   How does the various departments/units/staff of the institute interact
in   undertaking inter-disciplinary research? Cite examples of
successful   endeavors   and   challenges   faced   in   organizing
interdisciplinary research.

➢ N/A

3.2.5   How   does   the   institution   ensure   optimal   use   of   various
equipment and research facilities of the institution by its staff and
students?

➢ N/A

3.2.6   Has the institution received any special grants or finances from the
industry or other beneficiary agency for developing research facility? If
'yes' give details.

> N/A

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

Nature of the Project	Duration Year From To	Title of the project	Name of the funding agency	Total Grant		Total grant received till date
				Sanctioned	Received	
Minor projects	NIL	NIL	NIL	NIL	NIL	NIL
Major projects	NIL	NIL	NIL	NIL	NIL	NIL
Interdisciplinary projects	NIL	NIL	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL	NIL	NIL
Students' research projects	NIL	NIL	NIL	NIL	NIL	NIL
Any other (specify)	NIL	NIL	NIL	NIL	NIL	NIL

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

> N/A

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

> N/A

3.3.3 Has the institution received any special grants or finances from the

industry or other beneficiary agency for developing research facilities? If 'yes', what are the instruments / facilities created during the last four years.

➢ No

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?

3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

➢ NIL

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of

＊ Patents obtained and filed (process and product)

➢ NIL

＊ Original research contributing to product improvement

➢ NIL

＊ Research studies or surveys benefiting the community or improving the services

➢ NIL

＊ Research inputs contributing to new initiatives and social development

➢ NIL

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any

international database?

➢ No

3.4.3 Give details of publications by the faculty and students:

* Publication per faculty

* Number of papers published by faculty and students in peer reviewed journals (national / international)

➢ NIL

* Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

➢ NIL

* Monographs

➢ NIL

* Chapter in Books

➢ NIL
➢

* Books Edited

➢ NIL

* Books with ISBN/ISSN numbers with details of publishers

➢ NIL

* Citation Index

➢ NIL

* SNIP

➢ NIL

∗ SJR

➢ NIL

∗ Impact factor

➢ NIL

∗ h-index

➢ NIL

3.4.4 Provide details (if any) of
∗ research awards received by the faculty

➢ NIL

∗ recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally

➢ NIL

∗ Incentives given to faculty for receiving state, national and international recognitions for research contributions

➢ NIL

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

➢ NIL

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

➢ NIL

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

➢ N/A

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

➢ NIL

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

➢ NIL

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighbourhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

➢ The college promote institution-neighborhood- community network and student engagement, contributing to good citizenship, service orientation and holistic with the help of different programme organized by NSS & Extension Education Cell of the College for development of students.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

➢ NSS & Extension Education Cell are the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles. The students have the opportunities to promote citizenship roles through different activities carried out by NSS & Extension Education Cell of the college. Besides this participation in the College Students' Union is another significant opportunity for the students to cultivate the sense of citizenship role.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

➢ With the help of feedback mechanism the college solicits stakeholder perception on the overall performance and quality of the institution. To fulfill this objective the IQAC of the college collect feedback from the stakeholders by using standard questioner and the same have been scrutinized time to time to solicit stakeholder perception on the overall performance and quality of the institution.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

➢ There is no specific budgetary allotment in the college to organize its extension and outreach programmes. However, the college insisted the Extension Education Cell to organize various extensions and outreach programmes and programme wise expenditure for the same is made by the college. Again for different activities of NSS fund has been allotted by the NSS head office.

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

➢ The community oriented extension education programmes are organized time to time by Extension Education Cell of the college with the fund granted by college. Different activities of Extension Education Cell promote the participation of students and faculty. Again, the periodic orientation given by the NSS unit to the students ensures their

involvement in co-curricular and extension activities which in turn enables their holistic development.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

➢ Does not arise

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

➢ The Extension activities organized by the college immensely complemented the students to promote their involvement in various social movements, activities which develop citizenship roles of the students. Participation of the students broadens their perception of life, develop their commitment towards society. Participation of the students in various extension activities encourages the students to acquire the skills to know themselves. This practice make the students self reliant, confident and weaker students get opportunities to reinforce and improve their personality.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

➢ The college ensures the involvement of the community in its reach out activities and contributes to the community development by means of different activities carried out by Extension Education Cell & NSS unit. The Extension Education Cell & NSS unit of the college adopt one village namely, Ashudubi (Vidyapara). Most of the activities of the Extension Education Cell & NSS unit has been concentrated on this village where including the Village Head (Gaonburah), all the villagers participates and make all the programme grand success. Some of the significant programmes are as

stated below:

- ❖ Awareness campaign against witch hunting & superstition
- ❖ Awareness programme on Human rights
- ❖ Awareness programme on women empowerment
- ❖ Awareness programme on Health Hygiene & Sanitation
- ❖ Awareness programme on food security
- ❖ Awareness programme on Self Employment Strategy
- ❖ Awareness programme on Women & Self Help Group
- ❖ Awareness programme on Total Literacy mission

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

- ➢ NIL

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

- ➢ NIL

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

- ➢ Does not arise

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

- ➢ Does not arise

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

➢ No

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

➢ One National Seminar organized jointly by the Department of Political Science and History on " HUMAN RIGHTS AND HUMANITY IN EMERGING GLOBALIZED WORLD" on 1st & 2nd February, 2014 . In this seminar 89 research paper was presented by different scholars. Eminent personalities like Dr. S. Rajkhowa, Head of the Department of Law, Gauhati University; Dr. Stuti Deka, Professor, Department of Law, Gauhati University; Dr. Monirul Hussain, Guest Professor, Dept. of Political Science, Gauhati University; Dr. Dilip Bora, Professor, Dept. of MIL, Gauhati University; Dr. Anup Kr. Roy, Principal, Goalpara Law College, graced the occasion as resource person.

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements ? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated –

➢ NIL

a) Curriculum development/enrichment
b) Internship/ On-the-job training
c) Summer placement

d)   Faculty exchange and professional development

e)   Research

f)   Consultancy

g)   Extension

h)   Publication

i)   Student Placement

j)   Twinning programmes

k)   Introduction of new courses

l)   Student exchange

m)   Any other

3.7.6   Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.

➢   NIL

Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

CRITERION: IV
INFRASTRUCTURE AND LEARNING RESOURCES

4.1   Physical Facilities

4.1.1   What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

➤ The college has its commitment for creation and enhancement of infrastructure that facilitate for effective teaching and learning To fulfill the need of infrastructure facilities the college has its own policies in tune with the changing needs of higher education. The college has transparent mechanism such as Governing Body, Planning and Development Board, IQAC etc. to ensure infrastructure development with sufficient representation from the teaching staff. As per need of the college the Principal prepared necessary proposal and put it in different committee for its approval. After having necessary approval from concerned committee the proposals are forwarded to different funding agencies like UGC, Government, and others for having financial assistance. Over and above of UGC and Govt. allotted fund, the college gives utmost priority for enhancement of infrastructure that facilitate effective teaching and learning from its own fund as per recommendation and approval from GB.

4.1.2   Detail the facilities available for

a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

➤ The college has a good number of classrooms for the use of curricular and co-curricular activities. Out of the total class rooms there are four big class rooms with ICT facilities. Again the college has some centrally available   flexible projector and laptops which may be used by the faculties as and when necessary.

❖ The college has a seminar hall, but it is not enough to meet the needs of the students. The college authority is thinking for construction of another seminar hall with all modern avenues.

❖ The college has sufficient spaces for tutorials.

❖ As the college is running with only arts stream, that is why it has limited laboratories. As per need of the curriculum the college has set up one laboratory for Education (Major) with necessary apparatus for Education (Major Practical). Again the college has a computer lab for the use of students and teachers in general. Besides this, the college has another computer lab in library for E-Learning.

❖ There is no Botanical Garden in the college. But to maintain the greenery of the college campus the college adopts policy for plantation. Along with other plants the college has a good number of teak wood trees which may be considered as a very good asset for the college.

❖ There is no Animal house in the college.

❖ The college tries its level best to facilitate the differently able students. Considering this aspect the college constructed ramps for entry into college building.

❖ As a part of learning resources the college has a library with 15000 books and 28 nos. of periodicals and journals along with a computer lab and reprographic facilities.

b) Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.

➢ The college gives emphasis to facilitate the stakeholders to cultivate their extra-curricular potentialities. To exercise extra-curricular activities the college provide following facilities:
    ❖ There is one seminar hall, Carrier Counseling & Guidance cell, NSS unit. Availability of these facilitates the stakeholders to organize various programme to exercise extra-curricular activities.

❖ There is enough space in the college campus to exercise sports. In front of the college building there is one playground where the students have the opportunity to exercise outdoor games. There is availability of necessary requirements for football, volleyball, cricket, Javelin, weight throw, Discus throw etc.

❖ The college is facing the problem of non-availability of indoor stadium. But still the college tries its level best to facilitate the students and faculties with the facilities of indoor games exercise. Boys and girls students have the opportunities to exercise Carom, Snake & Lather, Chinese Checker, Chess etc. in their respective common rooms. Again in winter season special provisions has been made to exercise badminton.

❖ The college has a gymnasium hall with limited facilities. The students and the faculties may have the advantage of the gymnasium hall to some extent.

❖ There is NSS unit in the college to facilitate the stakeholders with its different activities.

❖ There is no separate auditorium in the college. At present one hall which is basically use for the purpose of class, has been using as temporary auditorium. With its limited resources the college organizes different programme relating to cultural activities, Public speaking and communication skill development.

❖ There is no specific provision for practicing Yoga in the college.

❖ Health and hygiene is a very serious concern for the college. In the college campus effort is made to maintain facilities relating to health and hygiene. To maintain hygiene campus cleaning drive has been carried out in regular interval. Again for health concern the college has a health care center where limited facilities provided to the stakeholders with invitee physicians.

❖ As a step to find out the potentialities of extra-curricular activities college week has been organizing annually. Besides this some class wise competitions has been organizing time to time. The students are encouraged to show their talents in extra-curricular activities by joining different competitions. Before joining any tournament necessary training has been provided to the participants with invited experts.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

➢ Optimal utilization of the infrastructure is ensured by the college authorities by using the college time table for allocation of space. The institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized with the help of its existing transparent mechanism. As per need of the academic growth plans has been formulated by the IQAC with due consultation with the head of the institution, faculties and the departments and put forward it to the Planning Board for preparation of the detail proposal. The Planning board scrutinized the same and prepare detail proposal and forward it to the Governing Body through the Principal for necessary approval. Then the Governing Body accord necessary approval on the plans formulated by the IQAC.

The college is trying its level best to ensure optimal use of the available infrastructure for the purpose of academic growth as well as also to fulfill the needs of the college for up gradation of infrastructure facilities. In this regard the major achievements during last four years are as follows:

❖ Completed the construction of Boys Common room.

❖ Completed the construction of Gymnasium hall.

❖ Completed the construction of Canteen

❖ Completed the construction of Car Shed for Faculties

❖ Completed the construction of wash basin

❖ Completed the construction of Girls Hostel

❖ Completed the construction of Computer Lab for library

❖ Completed the construction of Teachers' Reading Room in library

❖ Initiate the Construction of Boys Hostel

❖ Renovation of Existing Block

Plans for Future Infrastructure Development:

❖ Separate Administrative Block

❖ Construction of Class room for opening new subjects

❖ Indoor Stadium

❖ Auditorium

❖ Basket Ball Court

❖ Lawn Tennis Court

❖ Up-gradation of the existing playground

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

➢ Till that the college is not having any students with physical disabilities. But still necessary infrastructure facilities are made available to facilitate the students with physical disabilities. To meet the need of the students with physical disabilities the college constructed ramps, procure wheel chair etc.

4.1.5 Give details on the residential facility and various provisions

available within them:

- Hostel Facility – Accommodation available
  - Yes, There is hostel facilities for Girls with accommodation of 56 students
- Recreational facilities, gymnasium, yoga center, etc.
  - Yes, There is recreational and gymnasium facilities in the college campus. But there is no Yoga Center.
- Computer facility including access to internet in hostel
  - There is no computer facility in the hostel.
- Facilities for medical emergencies
  - Yes, the health care center of the college provides facilities for medical emergency.
- Library facility in the hostels
  - Till date there is no library facility in the hostel.
- Internet and Wi-Fi facility
  - Till date there is no library facility in the hostel.
- Recreational facility-common room with audio-visual equipments
  - Yes, there is recreational facility, common room with audio visual equipments in the hostel.
- Available residential facility for the staff and occupancy
  - No, there is no residential facility for the staff and occupancy.
- Constant supply of safe drinking water
  - Yes, there is constant supply of safe drinking water.
- Security
  - Yes, there is a security arrangement.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

- The health care center of the college provides necessary first aid services to the students and the staff on campus. But there is no provision for off campus health care facilities.

4.1.7 Give details of the Common Facilities available on the campus

–spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

- ➢ The College provide space for special units functioning in the college are as stated below:
  - ❖ IQAC
  - ❖ Grievance Redressal Cell
  - ❖ Career Counseling & Guidance Cell
  - ❖ Health Care Centre
  - ❖ Extension Education Cell
  - ❖ Safe Drinking Water Facilities
  - ❖ Recreational Space for Students & Staff
  - ❖ Office for NSS
  - ❖ Office of KKHSOU
  - ❖ Canteen

4.2   Library as a Learning Resource

4.2.1   Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

- ➢ Yes, the college library has an Advisory Committee. The composition of the Library Advisory Committee is as stated below:
  - ❖ **Chairman**: Principal
  - ❖ **Member Secretary:** Librarian
  - ❖ **Members:**
    - • Vice-Principal
    - • Two members from Teaching Staff
    - • One member from Office Staff

4.2.2   Provide details of the following:

- ∗   Total area of the library (in Sq. Mts.):
  - ➢ The total built up area of the library is: 251.666 sqm.

- ∗   Total seating capacity:
  - ➢ Total seating capacity in the library are as follows:

❖ In the Students' Reading Room: 40

❖ In the Computer Room: 21

❖ In the Teachers' Reading Room: 15

∗ Working hours (on working days, on holidays, before examination days, during examination days, during vacation)

➢ The working hours of the library are as follows:

❖ On working days: From 9:00 a.m. to 4:00 p.m.

❖ On holidays: On holidays the library remain close

❖ Before examination days: From 9:00 a.m. to 4:00 p.m.

❖ During examination days: From 9:00 a.m. to 2:00 p.m.

❖ During vacation: During summer & winter vacation the working hours of the library is from 9:00 a.m. to 2:00 p.m.

∗ Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)

➢ Layout of the College Library:
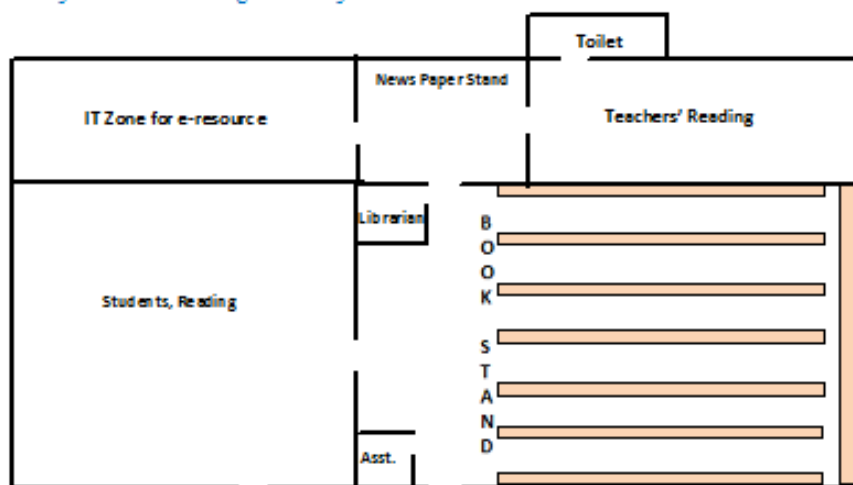
4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

Library holdings	Year -1		Year - 2		Year - 3		Year - 4	
	Nos.	Total Cost	Nos.	Total Cost	Nos.	Total Cost	Nos.	Total Cost
Text books/ Reference Books	1114	Rs.111400	908	Rs.136200	225	Rs.33750	435	Rs.65,250
Journals/Periodicals	01	Rs.360	01	Rs.360	02	Rs.720	02	Rs.420
e-resources								
Any other (specify)								

- ❖ Total Nos. of Books added during last 4 years = 2682 nos.
- ❖ Total Expenditure made on books during last 4 years = Rs. 2, 46, 340/-
- ❖ Total Nos. of Journals/ Periodicals added during last 4 years = 06 nos.
- ❖ Total Expenditure made on Journals/ Periodicals during last 4 years = Rs. 1860/-

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

* OPAC
  ➢ Process is going on
* Electronic Resource Management package for e-journals
  ➢ In Progress
* Federated searching tools to search articles in multiple databases
  ➢ No
* Library Website
  ➢ NIL
* In-house/remote access to e-publications
  ➢ NIL

* Library automation
  ➢ Process is going on
* Total number of computers for public access
  ➢ 21 Nos.
* Total numbers of printers for public access
➢ Three
* Internet band width/speed   2mbps ☑ 10mbps ☐
    1gb (GB) ☐
* Institutional Repository
  ➢ NIL
* Content management system for e-learning
  ➢ NIL
* Participation in Resource sharing networks/consortia (like Inflibnet)

4.2.5   Provide details on the following items:
  ➢ Process is going on
* Average number of walk-ins
  ➢ 45% per day
* Average number of books issued/returned
  ➢ 45-50 per day
* Ratio of library books to students enrolled
  ➢ Present ratio of Books-Student : 30: 1
* Average number of books added during last three years
  ➢ 1500 nos.
* Average number of login to opac (OPAC)
  ➢ Process is in progress
* Average number of login to e-resources
  ➢ Process is in progress
* Average number of e-resources downloaded/printed
  ➢ Process is in progress
* Number of information literacy trainings organized
  ➢ NIL
* Details of "weeding out" of books and other materials
  ➢ Last year about 500 books discarded.

4.2.6   Give details of the specialized services provided by the library

* Manuscripts
  ➢ NIL
* Reference
  ➢ Yes
* Reprography
  ➢ Yes
* ILL (Inter Library Loan Service)
  ➢ No
* Information deployment and notification (Information Deployment and Notification)
  ➢ Yes
* Download
  ➢ Process is in progress
* Printing
  ➢ Process is in progress
* Reading list/ Bibliography compilation
  ➢ No
* In-house/remote access to e-resources
  ➢ No
* User Orientation and awareness
  ➢ Yes
* Assistance in searching Databases
  ➢ Process is in progress
* INFLIBNET/IUC facilities
  ➢ Process is in progress

4.2.7   Enumerate on the support provided by the Library staff to the students and teachers of the college.
  ➢ The support provided by the library staff to the students and teachers includes
    ❖ Teach how to use the books of the library
    ❖ Teach how to retrieve and use information effectively and

❖ Teach how to access to the resources provided by the library.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

➢ The library staff provide adequate facilities to the physically challenged persons as follows:

❖ Help them to enter into the library

❖ Assist them for selection of books

❖ Any other help required by the physically challenged persons

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

➢ For getting feedback of library services, feedback report has been collected and the same has been given to the IQAC for analysis. The IQAC scrutinized the feedback report and enlist the suggestion put forward by the reader and send it to the librarian for future action.

4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

● Number of computers with Configuration (provide actual number with exact configuration of each available system)

➢ There are 45 nos. of Computers and 04 nos. laptops available in the college. Distribution of computers are as follows:

❖ In the Library: 24 nos.

❖ In the Computer Lab: 10 nos.

❖ In the Departments: 08 nos. (One computer in each dept.)

❖ In the Office: 01 no.

❖ For the use of Accounting: 01 no.

❖ In the Office of the IQAC: 01

❖ Laptop for different uses: 04 nos.

- Computer-student ratio
  ❖ 1: 13
- Stand alone facility
  ❖ NIL
- LAN facility
  ❖ Yes
- Wifi facility
  ❖ No
- Licensed software
  ❖ Yes
- Number of nodes/ computers with Internet facility
  ❖ 5 nos.
- Any other
  ❖ NIL

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

❖ There is availability of internet facilities on the campus for faculty and students. College does not provide off-campus internet facilities to the faculties and students in general. However, college provides off-campus internet facilities to the coordinator of IQAC, Principal, Librarian and Vice-principal only.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

➢ The college has its plan to facilitate all the classes with ICT facilities. Again to strengthen the IT facilities for the stakeholders the college proposed to add more IT tools. To facilitate the students and the staff with Wi-Fi facilities the

college communicates with the local BSNL office and the process is in progress. Hope that in near future the college will be able to facilitate the stakeholders with up-to-date IT facilities.

4.3.4 Provide details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

➢ There is no specific provision in the annual budget of the college for procurement, up gradation, deployment and maintenance of the computers and their accessories. The college made necessary arrangement for the purpose as per need and availability of fund.

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

➢ To cope with the changing needs of the day, the college encourages the teachers to take the advantage of ICT facilities that are available in the college for dissemination of knowledge. In response to it the teachers ensure the use of the existing ICT facilities. At individual level the teachers prepare ICT based class as per need of the curriculum. The students are also encouraged to the advantage of computer aided teaching learning materials. Students are allowed to get access to computer laboratory when they are free from their regular time table of classes. In this way the college facilitate extensive use of ICT resources available in the college

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled

classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

➢ Teaches of the college encouraged the students for access to on-line learning resources for independent learning. The teachers provide information to the students regarding availability and access to on-line learning resources. To play the role of facilitators the teachers prepare power point presentation on various topics of the concerned syllabus and displayed it in ICT enabled classrooms placing the students at the centre of teaching learning process. After completion of the class the students may have the soft copy of the same for their further use and doubt clearing.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

➢ Does not arise.

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

➢ The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of the facilities such as Building, Furniture, Equipment, Computers, etc. with its own plan and mechanism. Due to the paucity of Fund College find it difficult to fulfill all the needs of the college within stipulated period. The fund received from different agencies has been utilized properly for which it has

been sanctioned. Besides the grants received from different agencies, the college make specific plan to facilitate the stakeholders, in connection with Infrastructure, Equipment, Computers, Library etc. from the fund generated by the college. The details of budget allocation and utilization of fund under the head of Building, Furniture, Equipment, Computers, Vehicles, and Others during last four years are stated below:

Sl. No	Head of Expenditure	Year wise allocation and Utilization			
		2010-11	2011-12	2012-13	2013-14
a.	Building	6,50,000/-	32,50,000/-	2,00,000/-	30,12,000/-
b.	Furniture	3,00,000/-	-	-	50,000/-
c.	Equipment	22,00,000/-	-	-	5,09,436/-
d.	Computers	5,00,000/-	-	-	7,00,000/-
e.	Vehicles	-	-	-	-
f.	Any other	50,000/-	4,01,000/-	2,04,000/-	6,45,860/-

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

➢ The college has its mechanism for maintenance and upkeep of the infrastructure, facilities and equipment of the college. For regular maintenance of the existing infrastructure and equipment the Governing Body entrusted sole responsibilities on the Principal. As per direction of the G.B. with the help and cooperation of the members of the planning and Development Committee and the staff the Principal take necessary steps for maintenance and upkeep the Infrastructure, facilities and equipments of the college.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?

> Under the supervision of the principal regular monitoring has been going on to take up calibration and other precision measures for the equipment/ instruments. When any complain has been noticed it is immediately reported and as per requirement necessary measures has been taken up to repair or to replace the equipment/instruments.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

> The college takes necessary measures for location, upkeep and maintenance of sensitive equipment. As a part of safety measures the voltage fluctuations sensitive instruments have been attached with UPS. Again to ensure uninterrupted power supply a power generator has been setup in the college. To ensure constant supply of water all the pumps are connected with uninterrupted power supplies connectivity, so that pumps may get ever readiness to fill the water tanks as and when necessary. On the other hand to get rid from short circuit damages MCB and Cut-Out with safety fuse has been placed in different places.

Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.

CRITERION : V
STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commmitment and accountability?

> ➤ The college publishes its updated prospectus annually. It provides information regarding courses of studies, admission, general rules and regulations, syllabi, academic calendar, faculties , fees etc. The college ensures its accountability by taking regular classes, arranging sessional tests and organizing seminars and workshops by the faculty.

5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

> ➤ With a view to encouraging the meritorious students who have acquired excellence in the H.S. & B.A. Final Examinations conducted by AHSEC & GU, the college has been providing financial assistance as detailed below:
> - Award of R. 5000.00 only each to the students securing 1st class in B.A. Final Examination.
> - Award of R. 4000.00 only each to the students securing 80% in H.S. Final Examination.
> - Award of R. 3000.00 only each to the students securing 75% in H.S. Final Examination.

5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?

> ➤ Almost 9% to 30% of the total students belonging to SC,ST & OBC communities have been getting scholarships from the state and central govt. every year as detailed below:

Year	Total enrolment	ST	SC	OBC	Minority	Total	%
2010-2011	767	114	36	90	07	247	325
2011-2012	850	82	29	72	09	192	22%
2012-2013	801	103	18	19	06	146	18%
2013-2014	936	63	10	18	20	111	12%
2014-2015	969	38	10	14	26	88	09%

5.1.4   What are the specific support services/facilities available for

✓ Students from SC/ST, OBC and economically   weaker sections
  ➢ There is scholarship facilities available for students from SC/ST, OBC and economically weaker sections. Besides, they are entitled to get admission as per govt. policy and the college is committed to follow it.

✓ Students with physical disabilities

  ➢ There is no any specific guidelines with regard to students with physical disabilities. We have not received any such application till now. However, the college is committed to offer admission and other facilities to such students when admitted.

✓ Overseas students

  ➢ Habraghat college being situated in rural area, such question does not arise.

✓ Students to participate in various competitions/National and International
  ➢ Nil

✓ Medical assistance to students: health centre, health insurance etc.
  ➢ The college provides facilities for general health check up through its Health Centre.

✓ Organizing coaching classes for competitive exams
  ➢ Nil.

✓ Skill development (spoken English, computer literacy, etc.,)

- ➢ Nil.

- ✓ Support for "slow learners"

  - ➢ Remedial classes are taken to improve the performance of the slow learners.

- ✓ Exposures of students to other institution of higher learning/ corporate/business house etc.
  - ➢ Nil.

- ✓ Publication of student magazines

  - ➢ Students' magazine is published.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

  - ➢ Nil.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

  - ➢ To encourage the students' participation in extracurricular and co- curricular activities, the Students' Union of the college observe **College Week** every year with at least 7 days programme where various competitions in games & sports , Quiz competitions, debate and discussions, cultural activities are held. The students achieving good performance are awarded with certificates as incentives.

- ∗ additional academic support, flexibility in examinations :

  - ➢ Nil.

- ∗ special dietary requirements, sports uniform and materials:

  - ➢ Nil.

- ∗ any other:

> ➢ Nil.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.:

> ➢ Data not maintained.

5.1.8 What type of counselling services are made available to the students (academic, personal, career, psycho-social etc.)

> ➢ The students are provided with necessary information and counselling on job opportunities from time to time by the r Counselling and Career Guidance Cell.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).:

> ➢ Career guidance is provided but no facilities for campus interview is available in the college.

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

> ➢ The college has a Grievance Redressal Cell to redress the grievances of the students. The following grievances have been redressed during the last four years:
> ▪ Extension of Cycle stand.
> ▪ Drinking water facility.
> ▪ Separate Boys' Common Room.
> ▪ Separate Girls' Common Room.
> ▪ Gymnasium.
> ▪ Hostel facilities for Boys and Girls.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

> The college has a Vigilance Committee to look into the matters of ragging, anti-social activities including sexual harassment with in the college campus.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

> Yes. The Vigilance Committee is entrusted with the responsibility of looking into the matters of ragging.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

> The college always tries its best to provide more and more facilities to the students necessary for creating a proper atmosphere of learning. At present the college has been able to implement the following welfare schemes :
> - Library facility
> - Career Counselling
> - Social service through NSS Unit
> - Remediel classes
> - Internet facility.
> - Extension Education Centre.
> - Cycle stand.
> - Drinking water facility.
> - Separate Boys' Common Room.
> - Separate Girls' Common Room.
> - Gymnasium.
> - Hostel facilities for Boys and Girls.
> - Sports facility.

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

> Yes. The college has Alumni Association.

5.2   Student Progression

5.2.1   Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Student progression	%
UG to PG	No data maintained
PG to M.Phil.	-
PG to Ph.D.	-
Employed ➡ Campus selection ➡ Other than campus recruitment	No data maintained

5.2.2   Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

Comparative table of pass percentage for the last four years

Name of the college	Name of Course	2010-2011	2011-2012	2012-2013	2013-2014
Habraghat Mahavidyalaya, Krishnai	**B.A.**	**80%**	**63%**	**93%**	**76%**

5.2.3   How does the institution facilitate student progression to higher level of education and/or towards employment?

➢ The college offers major course in all the subjects and thus facilitates for higher studies.

➢ Necessary information and guidance are provided through counseling for higher studies.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

➢ Remedial classes are arranged for the slow learners and who are at the risk of failure and drop out.

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

➢ The following sports, games, cultural and other extra-curricular activities are available to students in the college:
- The Annual sports of the college provides opportunity to the students to participate in different competitions in games, sports , debate, literary and cultural programme organized under the students' union of the college.
- The college also provides opportunity to the students to participate in the Youth Festival organized by Gauhati University.

5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

➢ No major achievement.

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

➢ The feedback taken from the students is used for enhancement of infrastructure and improvement of quality education.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and

other material? List the publications/ materials brought out by the students during the previous four academic sessions.

> The students are encouraged to publish Wall Magazine named **"Ankur"**and College Magazine named "**Habraghat College Magazine**" under the Students' Union recognized as **Habraghat College Student Union (HCSU).**

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

> Yes, the college has a student body recognized as **Habraghat College Student Union (HCSU).**

Selection

It is a representative body of the general students elected through a democratic process conducted by Election Commission constituted with the teachers and headed by the Principal as the Returning Officer.

Constitution

The body is constituted of – a General Secretary, Assistant General Secretary, Secretary Games & Sports(Major), Secretary Minor Games, Secretary Debate & Symposium, Secretary Music & Culture, Editor, College Magazine, Secretary Boys' Common Room, Secretary Girls' Common Room, Secretary Social Service,   & Secretary Festival. There is one portfolio of Vice President nominated ex- General Secretary.

Activities

The body is entrusted with the responsibility of performing the following activities for the all round development of the students:

- Organizing and Conducting Annual Sports (College Week)
- Organizing various competitions in games & sports, debate, music etc. throughout the year.
- Participating in the Inter-college tournaments.
- Participation in the University Youth Festival.
- Observation of Independence & Republic Day.
- Holding of Freshers Social.
- Celebration of Saraswati Puja, Fateha-E-Dawaj-Daham & Tithi of Sankardeva.

Funding

The fund of the student body is made up of the fee collected from the general students

under different heads in every academic session.

5.3.6   Give details of various academic and administrative bodies that have student representatives on them.

> The students have their representatives in the following bodies:
- The Vigilance Committee
- Internal Quality Assurance Cell
- Library Committee.

5.3.7   How does the institution network and collaborate with the Alumni and former faculty of the Institution.

> There is Alumni Association in the college to communicate with the alumni who along with the former faculty are invited to some general programme of the college.

Any other relevant information regarding Student Support and Progression which the college would like to include.

CRITERION: VI
GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

Mission:

Habraghat Mahavidyalaya, Krishnai is a rural college that was established in 1979 with the mission of catering to the needs of higher education to the students predominantly belonging to the minority, S.C., S.T., & O.B.C. communities which was the need of the time. As such we are committed to reach the following goals and objectives:

➢ To provide necessary infrastructure and learning resources for imparting quality education leading to higher education.

➢ To create job opportunities by introducing new subjects and professional courses.

➢ To reach higher education to the unreached.

➢ To develop a sense of unity, fraternity and equality in the students so that they become they become the ideal citizen for India tomorrow.

➢ To develop self confidence and leadership qualities of the students as required to face the challenges of life through various competitions and programmes related to their practical life.

➢ To strive for all round development of the students through extra-curricular activities.

> ➢ To work for personality development of the students and for moulding of national character

Vision:

Our vision is to make the college an ideal Centre of Knowledge and Learning through imparting quality and value oriented education as well as promoting academic excellence.

Motto:

The motto of the college is **" tomoso maa jyortirgamaya"** which means to dispel darkness of ignorance by spreading light of knowledge that finds expression in the emblem of the college.

These mission, vision and objectives are communicated to the students, teachers and other stakeholders through the Prospectus and meetings held from time to time.

6.1.2   What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

> ➢ The Governing Body of the college is the highest management body where the Principal is the Secretary. There are two members from the faculty. There are some sub-committees like the Planning Committee, Internal Quality Assurance Cell approved by the Governing Body to look into the matters of quality assurance and enhancement as well as quality education. The planning of the subcommittees are placed in the Governing Body for approval. Thus the management, the Principal, and the faculty play an role in design and implementation of its quality policy and plans.s

6.1.3   What is the involvement of the leadership in ensuring:

- the policy statements and action plans for fulfillment of the stated mission

-formulation of action plans for all operations and incorporation of same

into the institutional strategic plan

- Interaction with stakeholders

- Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders
- Reinforcing the culture of excellence
- Champion organizational change

  ➢ The Principal in consultation with various sub-committees formulates the action plans to carry out the stated goals and objectives including infra-structural facility and enhancement of quality education.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

  ➢ The college monitors and evaluates policies and plans of the institution as framed by different sub-committees after being reviewed in the meetings of the Governing Body for effective implementation and improvement from time to time.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

  ➢ The Governing Body of the college offers every possible facilities to its faculties leading to academic leadership. The Principal being the Secretary of the top management body always encourages the faculty to participate in Orientation Programme, Refreshers Course and to pursue research works leading to M. Phil and Ph. D.

6.1.6 How does the college groom leadership at various levels?

  ➢ The college provides platforms to the students for developing leadership quality in them in various ways. The students' Union comprised of various important portfolios trians them to become a leader in the society. Moreover, the NSS Unit, Extension Education Centre and Career Counselling Cell of the college provides the students enough opportunity to develop leadership quality through participation in different programme.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

> The college ensures operational autonomy to the departments in all respects relating to fulfilling the mission and vision of the college. As such there are different sub- committees formed of the faculty members to perform various activities and act as a decision making body. The decentralized governing system is at work in the college through these sub-committes.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

> Yes, the college promotes culture of participative management through constitution of various committees for smooth running of various activities of the college. As such there is Admission Sub-Committee, Prospectus Committee, Internal Quality Assurance Cell, Career Counselling Cell, Extension Education Cell etc.

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

> The college has a formally stated quality policy as clearly stated in the mission and vision of the college. The policy was developed to cater to the needs of higher education to the students predominantly belonging to SC, ST, OBC and Minority communities. The college has been striving to achieve the goal through its dedicated faculty.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan?

> The college has its perspective plan for development chalked out time to time . The aspects that can be considered for inclusion in the plan are as follows:

- Construction of auditorium.

- Construction of Boundary Wall.

- Construction of Boys' Hostels

- To organize UGC Sponsored National Seminar/Workshop.

- To encourage the teachers for Major & Minor Research Projects.

- To connect more computers with internet facility for the students.

- To ensure computer literacy to the teachers.

- To renovate and extend class rooms.

- Extension of college building.

- To make the feedback on teachers more effective.

- Community services to be done through the NSS and Counselling and Career Guidance cell on regular basis.

- Seminars /workshops/quiz competitions/debates etc are to be organized regularly.

- Personality Development Programmes to be conducted.

- To add new collections to the central library.

- To build a car shed for teachers.

- To construct indoor and outdoor stadium.

- To organize at least two guest lectures every year.

- To make provisions for incentives to outstanding sports person.

- To open a Book Bank for poor students.

6.2.3 Describe the internal organizational structure and decision making processes.

> There are different internal organisations for smooth functioning of the college. The Governing Body is the highest body among them. All other organizations take part in the process of decision making.

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

- Teaching & Learning

  ➢ The quality improvement strategies taken in respect of Teaching & Learning are as follows:

- To organize UGC Sponsored National Seminar/Workshop.

- To encourage the teachers for Major & Minor Research Projects.

- To connect more computers with internet facility for the students.

- To ensure computer literacy to the teachers.

- To renovate and extend class rooms.

- Extension of college building.

- Research & Development

  ➢ The quality improvement strategies taken in respect of Research & Development are as follows:

- To organize UGC Sponsored National Seminar/Workshop.
- To encourage the teachers for Major & Minor Research Projects

  - Community engagement
    ➢ The quality improvement strategies taken in respect of Community engagement are follows:

  - To undertake some programme through NSS Unit such as

          i)   Awareness Campaign on Witch Hunting
          ii)   Environment Awareness Programme
          iii)   Awareness Programme on Drinking Water.

- Human resource management

  ➢ In addition to class room teaching , the teachers also performs their duty as in-charges of the students body and guide them to participate in various extra-curricular activities as a part of human resource management.

- Industry interaction

  ➢ N/A

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

➢ The Principal being the Chairman of all the sub-committees are aware of all the decisions taken in the meetings of the committees. So, all the informations are available with him to apprise the management as well as other stakeholders.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

➢ The management encourages and supports involvement of the staff in improving the effectiveness and efficiency of the institutional processes by way of making them members of different committees meant for all round development of the college.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

➢ Some of the resolutions made by the Management Council in the last year are as follows:
    i)   Construction of Auditorium.
    ii)   Construction of Boundary Wall.
    iii) Extension of Library Building.
    iv)   Extension of College Building.
    v)   Completion of Boys' and Girls' Hostel.
    vi)   Construction of Canteen.
    vii) Fill up the vacancy in the department of Assamese, Political Science, and English.

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

➢ There is no provision in Gauhati University to accord the status of autonomy to the affiliating institution.

6.2.9 How does the Institution ensure that grievances / complaints are

promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

> There is a Complaint Box in the college to receive the grievances from the students and also a Grievance Redressal Cell to address the grievances. But no written complaint has yet been recieved from the guardians and alumni. The complaints from the regular students are routed through the student body that find immediate attention.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of courts on these?

> Nil.

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

> Yes, the IQA collects the feedback, discusses with the peers and necessary steps are suggested for implementation. The college authority makes necessary steps to implement the same.

6.3   Faculty Empowerment Strategies

6.3.1   What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

> The college makes its best efforts to empower the faculty through providing various facilities like leave for doing the Refreshers and Orientation Programme. Besides, there is a special provision for the in-service teachers for pursuing research works.

6.3.2   What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

> With a view to motivating the employees for the roles and responsibility they perform, they are allowed to go on leave to undergo necessary training as and when applied for permission of the Principal.

6.3.3   Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

> The performance appraisal system is maintained by IQAC of the college as means of evaluating and and ensuring various activities of the faculty relating to career advancement programme.

6.3.4   What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

> The performance appraisal report collected by IQAC is reviewed by the management and necessary suggestions are communicated to the concerned teachers for better performance.

6.3.5   What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

> There is a Contributory Staff Benefit Fund (SBF) in the college contributed and run by the members of teaching and non-teaching staff which is used to serve financial aid to the members concerned in their need. All the members of the staff have been benefitted by way of availing soft loan facility at easy monthly instalment.

6.3.6   What are the measures taken by the Institution for attracting and retaining eminent faculty?

> Efforts are being made to attract such personality by way of arranging guest lectures and memorial lectures in near future.

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

> ➤ The Governing Body of the college monitors and ensures effective use of the available resources through sub-committees like Construction Committee, Purchasing Committee constituted from time to time.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

> ➤ The college has a mechanism for internal and external audits. A govt. auditor is appointed by the Governing Body. The report of the auditor is placed in the meeting of the G.B. for approval. The last audit has been done of the year 2013-2014.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

> ➤ The major sources of institutional receipts/funding is UGC & Govt. Grants, and the tuition fee collected from the students. The audited income and expenditure statement of academic and administrative activities of the previous four years are as follows:

Fund collected from admission:

Sl. No	Item	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
1	Admission	255000/-	249000/-	240300/-	280800/-	277800/-
2	Development	255000/-	249000/-	240300/-	280800/-	277800/-
3	Tuition	392040/-	331560/-	352720/-	455860/-	400860/-
4	Library	127500/-	124500/-	120150/-	140400/-	138900/-

| 5 | Electricity | 42500/- | 41500/- | 40050/- | 46800/- | 46300/- |
| 6 | Others | 21000/- | 21400/- | 17600/- | 27000/- | 29900/- |

Grants received from UGC and State Govt.

Year	Grants received from UGC	Grants received from State Govt.
2010-2011	5500000/-	16748000/-
2011-2012	3250000/-	16748000/-
2012-2013	0	20870000/-
2013-2014	4271436/-	21686000/-

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

➤ Efforts are being made to secure more funds from the UGC, State and Central Govt. & other Funding Agencies.

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

a. Has the institution established an Internal Quality Assurance Cell (IQAC)? .6 If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

➤ Yes, the college has established the IQAC in 2006 as per guidelines of NAAC as a post-accreditation quality sustenance measure. It has been working in collaboration with other criteria based sub-committees and has been making efforts to ensure and enhance quality education by improving the academic and administrative performance of the institution. It has been able to contribute to the quality assurance process by institutionalizing the following plans and policies during the last years:

i) Construction of Auditorium (Indoor & outdoor)

ii) Construction of Conference Hall.

iii) Construction of Boys' & Girls Hostel.

iv) Extension of College Building.

v) Construction of Canteen replacing the old one.

vi) Extension of Library Building.

vii) Installation of internet connection in the library.

viii) Subscription of peer reviewed journal in the library.

ix) Digitalization of the library.

x) Introduction of new professional courses.

xi) Installation of LCD projects in the class rooms.

xii) Timely completion of syllabi, sessional tests and other evaluation process.

xiii) Submission of LOI for re-accreditation by NAAC.

b. How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?
   ➢ The following decisions of the IQAC have been approved and implemented during the last few years:

i) Construction of Boys' & Girls Hostel.

ii) Extension of College Building.

iii) Construction of Canteen replacing the old one.

iv) Extension of Library Building.

v) Installation of internet connection in the library.

vi) Installation of LCD projects in the class rooms.

vii) Timely completion of syllabi, sessional tests and other evaluation process.

viii) Submission of LOI for re-accreditation by NAAC.

➢ The following few decisions are under process of implementation:

- Construction of Auditorium (Indoor & outdoor)

- Construction of Conference Hall.

- Subscription of peer reviewed journal in the library.

c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

➢ Yes, Dr. Dandadhar Sarma, Prof., Depptt. of Zoology , Gauhati University. He has conducted one Workshop on " The role of IQAC in the process of accreditation" and provided us important information to go ahed with the process.

D   How do students and alumni contribute to the effective functioning of the IQAC?

➢ The students and the alumni contributes the effective functioning of the IQAC through their participation in the process of feedback and extending their cooperation in the quality assurance programme.

d. How does the IQAC communicate and engage staff from different constituents of the institution?

➢ The IQAC is constituted with members from the staff, student body and alumni. Meetings are held from time to time, decisions are made in consultation with the members and some of the members are entrusted with various responsibilities for implementation of the decision made in the meeting.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.

➢ Yes. For quality assurance of the academic and administrative

activities of the college the IQAC holds discussion with the staff (teaching & non-teaching) keeping in mind the issue of enhancing quality education by improving the academic and administrative performance of the institution.

The suggestions accepted in the meeting are operationalised in active cooperation of the staff.

6.5.3   Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

➢ With a view to providing training to its staff for effective implementation of the Quality assurance procedures one workshop on "The role of IQAC in the process of accreditation" was organized in 2014.

6.5.4   Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

➢ Yes, the academic audit is done by the department concerned at the end of each academic session. The result is analyzed and appropriate measures are taken for better performance.

6.5.5   How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

➢ The internal quality assurance mechanisms run by the IQAC of the college tries its best to meet the requirements of the relevant external quality assurance agencies/regulatory authorities like Gauhati University, AISHE, RUSA, UGC and NAAC for excellence in higher education.

6.5.6   What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

➢ There is system of continuous and comprehensive evaluation made through sessional tests, assignment, seminars and

workshops.

6.5.7   How does the institution communicate its quality assurance policy, mechanisms and outcomes to the various internal and external stakeholders?

> The institution communicates its quality assurance policy, mechanisms and outcomes to the various internal and external stakeholders through holding meetings from time to time.

Any other relevant information regarding Governance Leadership and Management which the college would like to include.

CRITERIA : VII
INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

> ➤ No, there is no system of green audit but the college is situated in a lush green pollution free area far from the town.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

- The college is always conscious to make its campus eco-friendly and tries its best to keep in clean.

∗ Energy conservation
  - The college monitors the proper use of electricity as a means of energy conservation..

∗ Use of renewable energy
  - N/A

∗ Water harvesting
  - Nil

∗ Check dam construction
  - N/A

∗ Efforts for Carbon neutrality

∗ Plantation
  - With a view to maintaining the college campus eco-friendly there is teak plantation in the college campus that will also serve to generate internal resources of the college. Besides, there a plantation of rain tree surrounding the campus and *debdaru* plants along the side of the class room building as a part of beutification and creating a healthy environment in the college.

∗ Hazardous waste management

- N/A

*   e-waste management
- N/A

7.2   Innovations

7.2.1   Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

- The following innovations have been made available in the college during the last few years for ensuring and enhancing quality education:

i)   Installation of ICT facility in the class rooms.

ii)   White Board

iii)   Smart Board.

iv)   The central library of the college is furnished with 21 nos. of computers

7.3   Best Practices

7.3.1   Elaborate on any two best practices **in the given format at page no. 98,** which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

➢   Among the best practices practiced in the college the following two are elaborated as per given format:

Title of the Practice

(A) Community Service

Goal : The college is committed to the society. One of the main objectives of the college is to develop a sense of unity, fraternity and equality among the students so that they become the ideal citizen for India tomorrow. Moreover, we are to see that the students develop self- confidence and leadership qualities among

them enabling them to face the challenges of life through various competitions and programmes related to their life so that they can make a valuable contribution to the society after coming out of their college. We can achieve this goal only through involving the students in the community services.

The Context :

The college is situated in the rural area inhabited by people predominantly belonging to SC, ST, OBC, & Minority communities who are economically and socially backward and lack in higher education. They have little access to the amenities provided by the govt. Besides, they are not aware of the govt. policies. They are the deprived section in the society and need guidance to avail such opportunities. There is also crisis of leadership quality among the people of this locality. The college being a higher educational institution has the liabilities to serve these people. It is with this end in view that the college has established an NSS Unit and Extension Education Cell.

Practice

The NSS Unit of the college has been functional in involving the students in the community services. The volunteers of the NSS Unit of the college encamped in the nearby villages like Vidyapara and Ashudubi with two/three day programme undertaing repairing of roads, having meeting with the local people, exchanging views with them and discussing social issues like AIDS, Awareness on Environment, Awareness on Health and Hygiene , Witch Hunting, Women Empowerment etc. to bring awareness among the masses as a part of community service.

Evidence of Success

The community service of the college has had a positive impact upon the people of this locality. The people are now socially and politically conscious and aware to their rights and duties to the society. They have come forward to improve their position both socially and economically. Now, they are free from narrow feelings and religious dogmas.

Problem Encountered and Resources Required

No problem was encountered during the visits of community services undertaken by the college. It was proved to be very encouraging. The people were found very participative and cooperative to the volunteers.

(B) Internal Resource Management

Goal: The college is situated in a sprawling area covering almost 60 bighas of land which is one of its valuable internal resources. This can be turned into a big capital if properly used. Besides, a college as a seat of higher learning should have an atmosphere conducive to learning and an environment which is eco-friendly. With this end in view plantation programmes have been undertaken in the college campus.

Context of Practice

One of the objectives of the college is to make it an ideal seat of learning that required a considerable amount of land. Originally the college had almost 90 bighas of land. But the land remained unutilized and unoccupied by the college for long. As a result there was encroachment by outsiders. Now it has been reduced to only 60 bighas. Therefore, the thought of occupying and utilizing the land came to the mind. It gave birth to another thought of internal resource management as a means of generating income from internal resources which is one of the important factors for smooth running of an institution that requires a huge amount of fund. At first the some tract of land was given on lease for cultivation of various crops but did not yield satisfactory result. Then the thought of plantation came to

the mind that was supplemented by the thought of making the campus eco-friendly as an important component of education. Ofcourse, we have rain trees planted on the out skirts of college building two decades ago.

Practice

Plantation as a part of internal resource management and a source of generating fund was first practised in 2003 with a plantation programme of 200 nos. of coconut plants brought from Abhayapuri Horticulture Firm. The students were involved in the plantation work. But due to lack of proper care and lack of protection not a single plant could survive. Then we had made another drive on plantation of teak plant in cooperation with the Forest Range Office, Krishnai in 2008 and had almost 1000 nos. of saplings planted. This too was done with the full cooperation of the students who deliberately came forward to extend their service in the greater interest of the college. Now almost 700 nos. of them have survived and grown into valuable trees that immensely help in making the campus pollution free and eco-friendly. Recently, we had another drive of plantation of more than 150 nos. of *Debdaru* plants in 2012 with the full cooperation of the students for making the campus not only eco-friendly but also beautiful.

Problems encountered

The problem of sufficient fund was encountered here in this practice. The college has a considerable land lying unutilized due to crunch of fund. A boundary wall is a minimum need for proper utilization of the internal resources.

Evidence of Practice

This practice is very encouraging and yields good results in many ways. As a result of this good practice college is now surrounded with greeneries. The trees have been a valuable assets for the institution. Moreover, it provides ample opportunities to come close to the students which is essesntial for ideal learning. It makes the students acquainted with hard work which is the key to success.

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3. Evaluative Report of the Departments

Evaluative Report
Department of Assamese

1. Name of the Department   :   **Assamese**

2. Year of Establishment   :   **1979**

3. Name of Programmes offered :   **B.A.(Major & General)**

4. Name of Interdisciplinary courses and the
    Departments/Units involved   :   **Nil**

5. Annual /Semester/choice based credit system
    (Programme wise) :

    I.   H.S. (Arts) Annual system
    II.   B.A.(Major & General) Semester system

6. Participations of the department in the courses offered
    by other departments: **KrishnaKanta Handique State open
    University(KKHSOU) and Diploma in elementary
    Education (D.El.Ed)**

7. Courses in collaboration with other Universities ,
    Industries , Foreign Institution, etc.

    : **Nil**

8. Details of course programmes discontinued (if any)
    with reasons

    : **Nil**

9. Number of Teaching Posts   :

	Sanctioned	Filled
Professor	**Nil**	**Nil**
Associate Professor	**1**	**1**
Asstt. Professor	**2**	**2**
Asstt. Professor(Part time)	**------**	**1**

10.   Faculty Profile with name, qualification , designation, specialization (M. A., M. Phil., Ph.D., etc)

Name	Qualification	Designation	Specialization	Experience in Years
Saidur Rahman	M.A.,M.Phil	Associate Professor	Literature Group –A	23 Years
Mainul Hoque Chaudhury	M.A.(Double)	Asstt. Professor	Language Group – B	18 Years
Banashri Rabha	M.A	Asstt. Professor	Language Group – B	10 Years
Kishor Kumar Devnath	M.A.	Asstt. Professor (Part time)	Literature Group – A	6 Years

11.   List of Senior visiting faculty   : **Nil**

12.   Percentage of Lactures delivered and practical classes handled (Programme wise) by temporary faculty : **20 %**

13.   Student – Teacher ratio (Programme wise)

Year	STR in UG
2006 - 2007	30:1
2007 – 2008	26:1
2008 – 2009	35:1
2009 – 2010	32:1
2010 – 2011	40:1
2011 – 2012	36:1
2012 – 2013	41:1
2013 – 2014	40:1
2014 – 2015	39:1

14. Number of academic support staff (technical) and administrative Staff sanctioned and filled : **Nil**

15. Qualificaton of teaching faculty with D.sc/D.lit/Ph.D./M.Phil./PG

Sl. No.	Teaching Faculty	Qualification
1.	Saidur Rahman	M.A., M. Phil, Pursuing Ph.D.
2.	Mainul Hoque Chaudhury	M.A., (Double) Pursuing Ph.D.
3.	Banashri Rabha	M.A.
4.	Kishor Kumar Devnath	M.A

16. Number of faculty with ongoing Projects from
    (a) National (b) International funding agencies and grants received : **Nil**

17. Departmental projects funded by DST,FIST, UGC, DBT, ICSSR etc.
    And total grants received : **Nil**

18. Research centre /facility recognized by the university : **Nil**

19. Publications
    (a) Publication per faculty
    • Number of papers published in peer reviewed journals (National/International) by faculty and students **Nil**
    • Number of publications

Name of faculty	International Journal	National Journal	Int. D Base	Chap. In Books	Books with ISBN	Cit Index	Imp. Factor
Saidur Rahman	--	2	--	1	1	--	--
Mainul Hoque Chaudhury	--	1	--	1	--	--	--
Banashri Rabha	--	1	--	1	1	--	--

20. Areas of consultancy and income generated : **Nil**

21. Faculty members in
    (a) National Committees : **Nil**
    (b) International Committees : **Nil**
    (c) Editorial Boards :

Saidur Rahman - Member,Editorial Board, College Magazine

Subject Expert : Lakhipur College

West Goalpara College

Mainul Hoque Chaudhury – Member , Editorial Board, College Magazine

Banashri Rabha – Member , Editorial Board, College Magazine

22. **Students Projects**

a) Percentage of students who have done in- house projects including inter departmental / programme   : **Nil**

b) Percentage of students placed for projects in organisations outside the institution i.e. in Research laboratories /industry /other agencies : **Nil**

23. Awards/Recognitions received by faculty and students : **Nil**

24. List of eminent academicians and scientists/ visitors to the department : **Nil**

25. Seminars / Conferences / Workshops organized and the source of funding : **Nil**

26. Student profile programme/ course wise

Year	Name of course/Programme	Applications Received	Selected	Enrolled		Pass Percentage
				M	**F**	
2006 – 2007	B.A. Part – I(General)	67	67	37	30	60%
	B.A. Part – II (General)	27	27	14	13	50%
	B.A. Part – II (Major)	10	10	6	4	80%
2007 – 2008	B.A. Part-I (Major)	12	12	5	7	90%
	B.A. Part – III (Major)	12	12	6	6	90%
	B.A. Part- I (General)	116	116	63	53	40%
	B.A. Part –II (General)	44	44	26	18	80%
2008 – 2009	B.A. Part-I (Major)	15	15	8	7	70%
	B.A. Part –II (Major)	14	14	7	7	90%

	B.A. Part-I (General)	87	87	40	47	50%
	B.A. Part-II (General)	60	60	33	27	60%
2009 – 2010	B.A. Part-II (Major)	15	15	10	5	70%
	B.A. Part-III (Major)	10	10	5	5	80%
	B.A. Part-I (General)	103	103	53	50	40%
	B.A. Part-II (General)	41	41	18	23	76%
2010 – 2011	B.A. Part-III (Major)	8	8	5	3	60%
	B.A. Part –I (General)	170	170	90	80	55%
	B.A. Part-I (ASL)	09	09	5	4	100%
	B.A. Part –II (General)	51	51	25	26	50%
2011 – 2012	B.A. Part –II (General)	107	107	49	58	48%
	B.A. Sem – I&II(Major)	10	10	5	5	70%
	B.A. Sem – I&II (General)	218	218	105	113	55%
	B.A. Sem – I&II (ASL)	07	07	4	3	100%
	B.A. Part-II (ASL)	09	09	5	4	100%
2012 – 2013	B.A. Sem – III&IV(Major)	08	08	4	4	80%
	B.A. Sem-I&II (General)	147	147	73	74	70%
	B.A. Sem –I&II (ASL)	08	08	4	4	100%
	B.A. Sem-III&IV (ASL)	08	08	4	4	100%
2013 – 2014	B.A. Sem –IV&V (Major)	30	30	20	10	100%
	B.A. Sem –I &II (General)	120	120	65	55	75%
	B.A. Sem – III&IV(ASLl)	08	08	4	4	100%
2014 – 2015	B.A. Sem-I&II (Major)	30	30	20	10	
	B.A. Sem-I&II (General)	206	206	116	90	
	B.A. Sem-I&II (ASL)	08	08	5	3	

27. **Diversity of students**

Year	Name of the Course	% of the students from the same state	% of the students from other state	% of the students from abroad
2006-2007	B.A. Part –I	100%	Nil	Nil
	B.A. Part-II	100%	Nil	Nil
2007-2008	B.A. Part-I	100%	Nil	Nil
	B.A. Part –II	100%	Nil	Nil
2008-2009	B.A. Part –I	100%	Nil	Nil
	B.A. Part –II	100%	Nil	Nil
2009-2010	B.A. Part –I	100%	Nil	Nil
	B.A. Part –II	100%	Nil	Nil
2010-2011	B.A. Part –I	100%	Nil	Nil
	B.A. Part –II	100%	Nil	Nil
2011-2012	B.A. Sem-I&II	100%	Nil	Nil
2012-2013	B.A. Sem –I&II	100%	Nil	Nil
2013-2014	B.A. Sem –I&II	100%	Nil	Nil
2014-2015	B.A. Sem –I&II	100%	Nil	Nil

28. How many students have cleared national and state competitive examination such as NET/SLET/GATE/Civil Services,Defence Services Examination etc.?   :Nil

29. Student Progression

Student Progression	Against % enrolled
UG to PG	5%
PG to M.Phil.	Data not Maintained
PG to Ph.D.	Nil
Ph.D. to Post Doctoral	Nil
Employed Campus Selection Other than campus Seletion	Nil
Entrepreneurship/Self employment	Data not Maintained

30. Details of infrastructural facilities :
    (a) Library:
    There is a departmental library with 400 numbers of books specialy for major students and faculty members.
    (b) **Internet facilities staff and students** :
    Internet facility available for staff only
    (c) **Class rooms with ICT facility**:
    We have Four class rooms with ICT facilities
    (d) Laboratories   : **Nil**

31. Number of students receiving financial assistance from college, university, government and other agencies: 60% of the students get scholarship from the government.
    : **Data not Maintained**

32. Details on students' enrichment programme (special lectures/workshops/seminars) with external experts:
    : **Departmental seminars and workshops have been organized with internal experts.**

33. Teaching methods adopted to improve students' learning :
    :We adopted lecture method, using black board, Smart board, digital class, class room seminar etc.

34. Participation in institutional Social Responsibility(ISR) and extension activities :
    As a part of Institutional Social Responsibility as well as Extension activities the students participate in the programme organized by the NSS Unit & the extension education centre of the college from time to time.

35. SWOC analysis of the department and future plans.

    Strength of the department:
    i)   Well experience faculty members.
    ii)   Friendly relationship among the teachers and students.

iii) Special class content is supplied to students time to time.

iv) Special class is taken by the department for the benefit of the student.

Weakness of the department:
    i) Shortage of faculty members
    ii) Enrolment of students of average IQ
    iii) Lack of campus interview facility for employment of students

Opportunities of the department:
    i) Facilitate the students to acquaint with Assamese literature and culture.
    ii) Students have the opportunity to offer major course leading to higher education.
    iii) Students have the opportunity to learn in their mother tongue

Challenges of the department:
    i) Attachment of H.S. course with the department is a serious challenge of the department.

Future Plan:
    i)   To introduce the PG course literature & language group.
    ii)   Plan to develop the departmental library.
    iii)   Plan to organize seminar, workshop etc.

Evaluative Report
Department of Arabic

1. Name of the department : **ARABIC**

2. Year of Establishment : **1984**

3. Names of Programmes / Courses offered : **H.S. & U.G.**

4. Names of Interdisciplinary courses and the departments/ units involved : **NIL**

5. Annual/ semester/ choice based credit system (programme wise) : **Annual system in Higher Secondary Courses is still continuing. Again, in UG level Semester system has been introduced by Gauhati University from 2010-11.**

6. Participation of the department in the courses offered by other departments : **Nil**

7. Courses in collaboration with other universities, industries, foreign institutions, etc.:   **The faculty is associated in running the two year D.El.Ed. Program under the KRISHNA KANTA HANDIQUI STATE OPEN UNIVERSITY (KKHSOU) , Guwahati**

8. Details of courses/ programmes discontinued (if any) with reasons. : **Does not arise**

9. Number of Teaching posts

	Sanctioned	Filled
Professors	NIL	NIL
Associate Professors	01	01
Asstt. Professors	Nil	Nil
Asstt. Prof. (Non sanctioned)	--	01
Asstt. Prof. (Part time)	--	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc/ D.Litt./ Ph.D/ M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of years of Experience	No.of Ph.D. students guided for the last 4 years
Nawazish Ali Khan	M.A.	Asso. Prof. & HoD.	Arabic Literature	30 years	Nil
Ibrahim Ali Bhuyan.	M.A.	Asstt. Prof.	Arabic Literature	15 years	Nil
Tayubur Rahman	M.A.	Asstt. Prof.	--	2 years	

11. List of senior visiting faculty. **NIL**

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **20 %**

13. Student – Teachers Ratio (programme wise)

Year	STR in UG
2006-07	**30:1**
2007- 08	**25:1**
2008- 09.	**30:1**
2009- 10	**30:1**
2010-11	**20:1**
2011- 12	**20:1**
2012- '13	**30:1**
2013-14	**20:1**
2014-15	**20:1**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled **: Nil**

15. Qualifications of teaching faculty with D.Sc/ D.Litt/ Ph.D/ M.Phil/ PG.
: **PG = 02**

16. Number of faculty with ongoing projects from a) National b) International agencies and grants received.: **Nil**

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received.: **Nil**

18. Research Centre / facility recognized by the University.: **Nil**

19. Publications:

- Publication per faculty

Sl. No.	Name of faculty	Publications
1.	Nawazish Ali Khan	Published 2no.s of books along with 40 Nos. Articles in different Magazines and News papers.
2.	Ibrahim Ali Bhuyan	Published some valuable Articles in some Magazines

- Number of papers published in peer reviewed journals (national/ international) by faculty and students.: **Nil**

20. Areas of consultancy and income generated : **Nil**

21. Faculty as members in

   a) National Committees: **Nil**

   b) International Committees : **Nil**

   c) Editorial Boards : **Frequently entrusted as the Member, Editorial Board, Habraghat College Magazine , Krishnai and served as guest Editor of the Saptahik Mujahid , published from Guwahati for few months.**

22. Students projects

   a) Percentage of students who have done in-house projects including inter departmental/ programmme : **Nil**

b) Percentage of students placed for projects in organizations outside the institution i.e., in Research laboratories/ Industry/ other agencies: **Nil**

23. Awards / Recognitions received by faculty and students   : **Nil**

24. List of eminent academicians and scientists/ visitors to the department : **Nil**

25. Seminars/ Conference/ Workshops organized & the source of funding : **Nil**

26. Student profile programme/ course wise : Stated below in chronologically

Academic Session : 2006-'07

Course	Class	Application received	Selected	Enrolled		Pass %
				M	**F**	
UG	B.A. Part- I (General)	10	10	05	05	80%
UG	B.A. Part-I I (Gen)	09	09	05	04	80%
UG	B.A. Part- III (Gen)	07	07	04	03	70 %

Academic Session : 2007-'08

Course	Class	Application received	Selected	Enrolled		Pass %
				M	**F**	
UG	B.A. Part- I (General)	12	12	07	05	90%
UG	B.A. Part-I I (Gen)	10	10	04	06	100%
UG	B.A. Part- III (Gen)	07	07	04	03	100 %

Academic Session : 2008-'09

Course	Class	Application received	Selected	Enrolled		Pass %
				M	**F**	
UG	B.A. Part- I (General)	08	08	05	03	100%
UG	B.A. Part-I I (Gen)	08	08	05	03	100%
UG	B.A. Part- III (Gen)	07	07	04	03	100 %

Academic Session : 2009-'10

Course	Class	Application received	Selected	Enrolled		Pass %
				M	**F**	
UG	B.A. Part- I (General)	07	07	04	03	90%
UG	B.A. Part-I I (Gen)	06	06	04	02	100%
UG	B.A. Part- III (Gen)	06	06	04	03	100 %

Academic Session : 2010-'11

Course	Class	Application received	Selected	Enrolled		Pass %
				M	**F**	
UG	B.A. Part- I (General)	07	07	04	03	90%
UG	B.A. Part-I I (Gen)	06	06	04	02	100%
UG	B.A. Part- III (Gen)	06	06	04	03	100 %

Academic Session : 2011-'12

Course	Class	Application received	Selected	Enrolled		Pass %
				M	**F**	
UG	B.A. Sem. I & II M	03	03	01	02	100%
	B.A. Sem. I & II G	04	04	03	01	100%
UG	B.A. Sem. III& IV M	03	03	01	02	100%
	B.A. Sem III & IV G	03	03	03	--	100%
UG	B.A. Sem. V & VI M	03	03	01	02	100%
	B.A. Sem. V & VI G	03	03	03	--	90%

Academic Session : 2013-'14

Course	Class	Application received	Selected	Enrolled		Pass %
				M	**F**	
UG	B.A. Sem. I & II M	05	05	03	02	90%
	B.A. Sem. I & II G	04	04	03	01	100%
UG	B.A. Sem. III& IV M	03	03	01	02	100%
	B.A. Sem III & IV G	03	03	03	--	100%
UG	B.A. Sem. V & VI M	03	03	01	02	100%
	B.A. Sem. V & VI G	03	03	03	--	90%

Academic Session : 2014-'15

Course	Class	Application received	Selected	Enrolled		Pass %
				M	**F**	
UG	B.A. Sem. I & II M	03	03	02	01	Result yet to be declared
	B.A. Sem. I & II G	04	04	03	01	do
UG	B.A. Sem. III& IV M	03	03	01	02	do
	B.A. Sem III & IV G	03	03	02	01	do
UG	B.A. Sem. V & VI M	03	03	01	02	do
	B.A. Sem. V & VI G	03	03	02	01	do

27. Diversity of students :

Name of the Course	% of students from the same State	%of students from other States	% of students from abroad
UG	**100%**	**Nil**	**Nil**

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.: **Nil**

29. Student Progression   :

Student progression	Against % enrolled
UG to PG	Data not maintained
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed - Campus selection - Other than campus recruitment	Data not maintained
Entrepreneurship/ Self-employment	Data not maintained

30. Details of Infrastructural facilities

    a) **Library:** There is a departmental library containing about 150 nos. of important books for the faculty and the students.

    b) Internet facilities for Staff & Students: **Nil**

    c) Class rooms with ICT facility: **Nil**

    d) Laboratories: **Does not arise**

31. Number of students receiving financial assistance from college, university, government or other agencies : **Data not maintained**

32. Details on student enrichment programme (special lectures/ workshops/ seminar) with external experts : **Nil**

33. Teaching methods adopted to improve student learning: **Lecture method with some TLM such as Maps , diagrams , Chalk-pencils, duster etc.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities.
  Actively participated in various activities e.g.:

    (i)   National Service Scheme (NSS)

    (ii)   Diploma in Elementary education (D.El.Ed.)

    (iii) Extension Education etc.

35. **SWOC analysis of the department and Future plans :**

Strength of the department
    i)   Experienced faculty.
    ii)   Departmental library

Weakness of the department:

    iv)   Shortage of faculty members

    v)   Enrolment of students of average IQ

    vi) Lack of campus interview facility for employment of students

Opportunities of the department:

    iv)   Facilitate the students to acquaint with Arabic literature and culture.

    v)   Students graduated with Arabic have the job opportunity in the schools.

    vi) Students have the opportunity to offer major in Arabic leading to higher studies.

Challenges of the department:

    ii)   Attachment of H.S. course with the department is a serious challenge of the department

Evaluative Report
Department of English

1. Name of the Department : **English**

2. **Year of Establishment** : **1979**

3. **Name of the Programmes offered** : **B.A. (Major & General)**

4. **Name of inter-disciplinary courses and the departments/ units involved : Nil**

5. **Annual/Semester/ Choice Based Credit System (Programme wise) :**
   - Semester cum Choice Based Credit System has been introduced by the University of Gauhati w.e.f. the academic session 2011-2012.

6. Participation of the Department in the courses offered by other departments :
   - There is no interdisciplinary course in the college to be run by the other departments in regular mode.

7. Courses in collaboration with other universities, industries, foreign institutions etc. : The college has a Study Centre of **Krishna Kanta Handiqui State Open University** running **Bachelor Preparatory and Bachelor of Arts** Programme where the faculty members of the department are engaged as counsellors.

8. Details of courses/ programmes discontinued (if any) with reasons: Nil

9. Number of teaching posts :

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	02	02
Asstt. Professors	01	Nil
Part- Time Lecturer	_	02

10. Faculty profile with name, qualification, designation, specialization,
(M.A./M.Phil/ Ph.D etc)

Name	Qualifi - cation	Designation	Speciali- zatio	Experience in Years	No. of Ph.D students Guided for the last 4 yrs.
Sikder Hanif Uddin Ahmed	M.A. B.Ed	Associate Prifessor	Victorian Novel	28	Nil
Sri Nirakar Dash	M.A.	Associate Prifessor	Indo- English Lit.	27	Nil

11. List of senior visiting faculty   : **Nil**

12. Percentage of lectures delivered and practical classes handled

(programme wise) by temporary faculty **: 20%**

13. Student – teacher ratio (programme wise) :

2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
32:1	54:1	50:1	49:1	58:1	80:1	39:1	30:1	50:1

14. Number of academic support staff (technical) and administrative staff sanctioned and filled :   **Nil**

15. Qualification of teaching faculty with DSc/ D.Litt/ Ph.D/ M.Phil/ PG

Sl. No	Teaching faculty	Qualification
1	Sikder Hanif Uddin Ahmed	M.A. B. Ed
2	Sri Nirakar Dash	M. A.

16. Number of faculty with ongoing projects from a) National   b) International funding agencies and grants received : **Nil**

17. Departmental projects funded by DST, FIST, UGC, DBT, ICSSR, etc. And total grants received : **Nil**

18.   Research Centre / facility recognized by the university : **Nil**
19. Publications
    a) Publication per faculty
    • Number of papers published in peer reviewed journals (National/ International) by faculty and students : Nil
    • Number of publications :

Name of faculty	Books with ISBN/ISSN number with details of publishers
Sikder Hanif Uddin Ahmed	"Assamese Jari Geet: Its Impact on Assamese Language, Literature and Culture", Arabic and Islamic Studies in North-East India, Adam Publishers & Distributors, New Delhi-110002, ISBN : 978-81-7435-742-7
Nirakar Dash	**NIL**

20. Areas of consultancy and income generated   **: Nil**

21. Faculty as members in
    a) National Committees :   Nil

    b)   International Committees : Nil

c) Editorial Boards :

Name of faculty	Members of
Sikder Hanif Uddin Ahmed	Member, Editorial Board, College Magazine from 1990 to 2010 and from 2012 to .2015..
Sri Nirakar Dash	**Nil**

Subject expert :

Name of faculty	Name of Institution
Sikder Hanif Uddin Ahmed	i) Dudhnoi College ii) Mankachar College
Sri Nirakar Dash	Subject expert in High School Contractual Teachers Recruitment

22. Student projects
  a) Percentage of students who have done in-house projects including inter departmental/programme : Nil

  b) Percentage of students placed for projects in organisations outside the institution i.e. in Research laboratories/ industry/other agencies. : Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists / visitors to the department : Nil

25. Seminars / Conferences / Workshops organized and the source of funding :

  a) National : Nil

  b) International : Nil

26. Student profile programme / Course wise

Year	Name of the Course/ Programme	Applications received	Selected	Enrolled		Pass Percentage
				M	F	
2006-2007	B. A. Part-I (General)	67	67	37	30	59.7%
	B. A. Part-II (General)	27	27	14	13	48.15%
	B. A. Part-II (Major)	02	02	02	0	50%
2007-2008	B. A. Part-I (Major)	01	01	0	01	100%
	B. A. Part-III(Major)	01	01	01	0	100%
	B. A. Part-I (General)	116	116	63	53	37%
	B. A. Part-II (General)	44	44	26	18	77%
2008-2009	B. A. Part-I (Major)	03	03	03	0	66.6%
	B. A. Part-II (Major)	01	01	0	01	100%
	B. A. Part-I (General)	87	87	40	47	40%
	B. A. Part-II (General)	60	60	33	27	56.66%
2009-2010	B. A. Part-II (Major)	02	02	02	0	66.65
	B. A. Part-III(Major)	01	01	0	01	100%
	B. A. Part-I (General)	103	103	53	50	37.8%
	B. A. Part-II (General)	41	41	18	23	75.6%
2010-2011	B. A. Part-III(Major)	01	01	0	01	0%
	B. A. Part-I (General)	179	179	94	85	53%
	B. A. Part-I (Alte)	01	01	0	01	100%
	B. A. Part-II (General)	51	51	25	26	49%
2011-2012	B.A. Part-II (Gen)	107	107	49	58	46.7%
	B.A. Sem-I&II (Major)	03	03	03	0	66.6%
	B.A. Sem-I&II (Gen)	218	218	105	113	53.66
	B.A. Sem-I&II (Alte)	05	05	02	03	100%
	B. A. Part-II (Alte)	01	01	0	01	100%
2012-2013	B.A.Sem-III &IV (Major)	02	02	02	0	66.6%
	B.A. Sem-I&II (Gen)	147	147	73	74	66.66%
	B.A. Sem-I &II (Alte)	01	01	01	0	100%
	B.A. Sem-III&IV (Alte)	05	05	02	03	100%

Year	Name of the Course/ Programme	Application received	Selected	Enrolled M	F	Pass Percen-tage
2013-2014	B.A.Sem-V &VI (Major)	02	02	02	0	100%
	B.A. Sem-I&II (Gen)	120	120	65	55	75%
	B.A. Sem-III&IV (Alte)	01	01	01	0	100%
2014-2015	B.A. Sem-I&II (Major)	02	02	0	02	
	B.A. Sem-I&II (Gen)	206	206	116	90	
	B.A. Sem-I&II (Alte)	01	01	01	0	

27. Diversity of students

Name of the Course	% of the students from the same state	% of the students from other state	% of the students from abroad
Under Graduate (Arts)	100%	NIL	NIL

28. How many students have cleared national and state competitive examination such as NET/ SLET/ GATE/ Civil Services, Defence Services examinations etc.? :   Nil

29. Student Progression :

Student Progression	Against % enrolled
UG to PG	No data maintained
PG to M.Phil	----
PG to Ph.D	-----
Ph.D to Post- Doctoral	----
Employed ▪ Campus Selection ▪ Other than campus recruitment	No data maintained
Entrepreneurship/ Self employment	No data maintained

30. Details of infrastructural facilities :
   a) **Library**
      - There is a departmental library with 250 numbers of books specially for major students and faculty members.

   b) **Internet facilities for Staff and Students :**
      - Internet facility available for staff only.

   c) **Class rooms with ICT Facility :**
      - There are 4 class rooms equipped with ICT facility.

   d) **Laboratories:** Nil
31. Number of students receiving financial assistance from the college, university, government and other agencies : Nil

32. Details on students' enrichment programme (special lectures / workshops / seminars) with external experts :
      - Departmental seminars and workshops have been organized with internal experts.

33. Teaching methods adopted to improve student learning :
      - In addition to traditional methods of teaching , we use the ICT facility as a means of improving student learning. Besides, departmental seminars and workshops are organized in support of course curriculum.

34. Participation in Institutional Social Responsibility (ISR) and extension activities :
      - As a part of Institutional Social Responsibility as well as Extension activities the students participate in the programme organised by the NSS Unit of the college from time to time.
      -
35. SWOC analysis of the department and future plans :

   Strength
      - English is an international subject and as such has greater job opportunities for students .

- Experienced faculty to provide necessary guidance to the students offering both major as well as pass course.
- Departmental library for easy access to students .
- The study materials specially for major students are provided by the department.
- The internet facility as available in the department is an additional strength for the department.

Weakness
- There are three sanctioned posts in the department but one post has been lying vacant for long.
- The infrastructure is not sufficient.
- The lack of sufficient permanent faculty cripples us in introducing some programme like Spoken English and Communicative English.
- The students are of average I.Q. and are very weak in English.

Opportunity
- English is an international subject and as such has greater job opportunities for students .
- There is opportunity for the students to offer major course in English enabling them to pursue higher education.

Challenges
- English is taught as a second language in the schools and colleges in Assam where Assamese is the first language. So, the students are naturally afraid of English.
- The students are very poor in English and are from Assamese medium school. Their pull to the mother tongue is so strong that it becomes very difficult to make them learn English.

Future Plans
- To increase the number of major students.
- To enrich the departmental library with more books, literary journals, magazines etc.
- To enhance infrastructure conducive to higher learning.
- To make internet facility available for students.

- To introduce Spoken English and Communicative English Course.
- To introduce P.G. Course in English.

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Evaluating Report
Department of Economics

1) Name of the Department: **Economics**

2) Year of Establishment: **1979**

3) Name of Programmes/ Courses: **H.S. and U.G.**

4) Names of interdisciplinary Courses and the Department/Units involve: **NIL**

5) Annual/Semester/Choice based credit System (Programme Wise): **Annual system in H.S. is continued and annual system in U.G. level was continued up to 2010 and thereafter semester and credit system is continued.**

6) Participation of the department in the courses offer by other departments: **NIL**

7) Courses in collaboration with other Universities, Industries, Foreign Institutions etc.: **Krishna Kanta Handique state Open University (KKHSOU) and Diploma In Elementary Education (D.El.Ed.).**

8) Details of courses/Programmes discontinued (if any with reasons): **NIL**

9) Number of teaching post: **Three**

Post	Sanction	Filled
Professor	**NIL**	**NIL**
Associate Professor	**1**	**1**
Assistant Professor	**1**	**1**
Part-time	**-**	**1**

10) Faculty Profile with name, Qualification, Designation, Specialization (D.sc./D.Litt./Ph.D./M. Phil.):

Name	Qualification	Designation	Specialization	No. of years of Experience	No.of Ph.D.Students guided for the last 4 years
Azizar Rahman	M.A.,B.T.,LLB.	Associate Professor	Banking	31	NIL
Kandarpa Nath	M.A., M. Phil.	Assistant Professor	Econometrics	21	NIL
Part-time	-	-	-	-	-

11) List of senior visiting faculty: **Nil**

12) Percentage of lecture delivered and practical classes handled (Programme wise) by temporary faculty: **20%**

13) Student teacher ratio (Programme wise):

Year	STR in UG
2006-07	19: 1
2007-08	18:1
2008-09	28:1
2009-10	25:1
2010-11	35:1
2011-12	29:1
2012-13	31:1
2013-14	23:1
2014-15	17:1

14) Number of academic support staff (Technical) and administrative staff sanction and field: **Nil**

15) Qualification of teaching faculty with D.Sc./D.Litt./Ph.D./M.Phil./PG: **PG two and M. Phil. one and one faculty member is pursuing Ph. D.**

16) Number of faculty with ongoing projects form a) National b) International funding agencies and grants received: **Nil**

17) Departmental projects funded by DST- FIST, UGC, DBT, ICSSR etc. and total grants received: **Nil**

18) Research Centre/ facility recognized by the university: **Nil**

19) Publications:
   a) Publication per faculty:

Sl. No	Name of Faculty	Publication
1	Azizar Rahman	NIL
2	Kandarpa Nath	i) Food Securiry in India, in Journal Sanhati, ISSN-2319-7366, November, 2013. ii) Technological Change in Agriculture: A Case Study of Matia Block in Goal para District of Assam, in Journal Mezankari, ISSN-2278-604X Decembet, 2013. iii) Human Rights and Environment, in Journal, Journal Sanhati, ISSN-2319-7366, November, 2014.

   b) Number of papers published in peer reviewed journals (National/Inter-national) by faculty and students: **NIL**

   - Number of publications listed in international database (For E.g. Web of science, Scopus, humanities, international complete, dare data-base- international social sciences directory, EBSCO host, etc.): **NIL**

   - Monographs: **NIL**

   - Chapter in books: **NIL**

- Books edited: **One Journal named 'Jaria' relating to goalden jubilee year of karipara M.E. School in the year 2007, edited by the faculty Kandarpa nath.**

- Books with ISBN/ISSN and numbers with details of publishers: **NIL**

- Citation Index: **NIL**

- SNIP: **NIL**

- SJR: **NIL**

- Impact factor: **NIL**

- h-index: **NIL**

20) Areas of consultancy and income generated: **NIL**

21) Faculty as members in
    a) National committees:

Sl. No	Name of Faculty	Members
1	Azizar Rahman	Azizar Rahman, Life member of North East Economic Association.
2	Kandarpa Nath	**NIL**

    b) International committees: **NIL**

    c) Editorial boards: **NIL**

22) Student Projects:

   a) Percentage of students who have done in-house projects including interdepartmental/programme: **NIL**

b) Percentage of students place for projects in organizations outside the institution i.e. in Research laboratories/Industries/other agencies: **NIL**

23) Awards/Recognitions received by faculty and students: **NIL**

24) List of eminent academicians and scientists/visitors to the department: **NIL**

25) Seminars/ conferences/Workshops organized & the source of funding:

a) National: **NIL**

b) International: **NIL**

26) Student profile Programme/course wise: Stated below in chronological order-

Academic Session: 2006 - 07

Course	Class	Application Received	Selected	General	Major	Enrolled		Pass Percentage	
						M	F	General	Major
U.G.	BA- I	15	15	10	05	06	09	80%	20%
U.G.	BA-II	07	07	03	04	04	03	100%	50%
U.G.	BA-III	16	16	15	01	07	09	80.5%	100%

Academic Session: 2007 - 08

Course	Class	Application Received	Selected	General	Major	Enrolled		Pass Percentage	
						M	F	General	Major
U.G.	BA- I	20	2	19	01	11	09	84%	100%

| U.G. | BA-II | 09 | 09 | 08 | 01 | 06 | 03 | 100% | 100% |
| U.G. | BA-III | 07 | 07 | 05 | 02 | 05 | 02 | 80% | 100% |

Academic Session: 2008 - 09

Course	Class	Application Received	Selected	General	Major	Enrolled		Pass Percentage	
						M	F	General	Major
U.G.	BA- I	26	26	23	03	14	12	65.2%	66.7%
U.G.	BA-II	19	19	16	03	04	05	85%	66.7%
U.G.	BA-III	11	11	10	01	2	---	100%	100%

Academic Session: 2009 - 10

Course	Class	Application Received	Selected	General	Major	Enrolled		Pass Percentage	
						M	F	General	Major
U.G.	BA- I	28	28	20	08	12	16	80%	37.5%
U.G.	BA-II	17	17	15	02	08	09	84.2%	50%
U.G.	BA-III	04	04	02	02	02	02	100%	100%

Course	Class	Application Received	Selected	General	Major	Enrolled		Pass Percentage	
						M	F	General	Major
U.G.	BA- I	46	46	38	08	18	28	71%	50%

| U.G. | BA-II | 19 | 19 | 16 | 03 | 04 | 05 | 75% | 100% |
| U.G. | BA-III | 06 | 06 | 05 | 01 | 03 | 03 | 60% | 100% |

Academic Session: 2010 - 11

Academic Session: 2011 - 12

Course	Class	Application Received	Selected	General	Major	Enrolled		Pass Percentage	
						M	F	General	Major
U.G.	Sem – I	27	27	27	16	19	24	100%	100%
	Sem - II	27	27	27	16	19	24	66.7%	87.5%
U.G.	BA-II	18	18	18	04	8	14	100%	50%
U.G.	BA-III	12	12	12	04	6	10	75%	50%

Academic Session: 2012 - 13

Course	Class	Application Received	Selected	General	Major	Enrolled		Pass Percentage	
						M	F	General	Major
U.G.	Sem – I	07	07	07	---	3	4	100%	---
	Sem - II	07	07	07	---	3	4	85.7%	---
U.G.	Sem – III	32	32	18	14	15	17	100%	100%
	Sem - IV	32	32	18	14	15	17	77.7%	100%
U.G.	BA-III	23	23	21	02	10	13	55%	50%

Academic Session: 2013 - 14

Course	Class	Application Received	Selected	General	Major	Enrolled		Pass Percentage	
						M	F	General	Major
U.G.	Sem – I	12	12	09	03	5	7	100%	100%
	Sem - II	12	12	09	03	5	7	55.6%	66.7%

U.G.	Sem – III	06	06	06	---	4	2	100%	---
	Sem - IV	06	06	06	---	4	2	80%	---
U.G.	Sem – V	28	28	14	14	16	12	100%	100%
	Sem - VI	28	28	14	14	16	12	78.5%	88.5%

Academic Session: 2014 - 15

Course	Class	Application Received	Selected	General	Major	Enrolled		Pass Percentage
						M	F	
U.G.	Sem – I	25	25	15	10	11	14	100%
	Sem - II	25	25	15	10	11	14	
U.G.	Sem – II	07	07	05	02	02	05	
	Sem - I	07	07	05	02	02	05	
U.G.	Sem – V	01	01	01	---	01	---	
	Sem - VI	01	01	01	---	01	---	

M* = Male   F* = Female

27) Diversity of students:

Name of the course	% of students from the same state	% of student from other state	% of student from abroad
UG	**100%**	**NIL**	**NIL**

28) How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense services, etc. ? The following students are qualified in the TET examination: **Data not maintained**

29) Student Progression: **Data not maintained**

30) Details of infrastructural facilities:
   a) **Library:** There is a departmental library containing 120 books including text books and some reference books of Economics.

b) **Internet facilities for the staff & students:** There is internet facility in the department of economics for the staff only.

c) **Class room with ICT facility:** We have four class rooms with ICT facilities

d) Laboratories: **NIL**

31) Number of students receiving financial assistance from college, university, government and other agencies: **Data not maintained**

32) Details on student enrichment programmes (Special lectures/Workshops/Seminar) with external experts: **Departmental seminar and workshop have been organized with the help of internal experts.**

33) Teaching method adapted to improving student learning: We adopted lecture method, using black board, smart board, digital class, class room seminar etc.

34) Participation in Institutional Social Responsibility (ISR) and extension activities: As a part of social responsibility as well as extension activities the students participated in the programme organized by the NSS unit of the college time to time.

35) SWOC analysis of the department and future plan:

Strength of the department:
  i)   Well experienced faculty members.
  ii)   Friendly relationship among the teachers and students.
  iii)   Readiness of the faculty to solve the problems anytime
  iv)   Special class content is supplied to student time to time.
  v)   Special class is taken by the department for the benefit of the student.
  vi)   Departmental library facility is provided to the students for their up-liftmen of their result.
  vii)   Digital class is taken by the faculty members.

Weakness of the department:

      vii)   Shortage of faculty members

      viii) Enrolment of students of average IQ

      ix)   Lack of campus interview facility for employment of students

Opportunity of the department:

      i)   To get employment opportunities like bank service, company service, LIC service, economical and statistical job etc. after complication of UG in Economics.

      ii)   Opportunity to perusing higher education like, PG in Economics, MBA, LLB etc.

Challenges of the department:

With the two faculty member the department is continuing the HS and UG course with major and general in semester system stands as great challenge to run the department effectively.

Future Plan:

      i)   To introduce the PG course

      ii)   Plan to develop the departmental library

      iii)   Plan to adopt new technique of teaching.

      iv)   Plan to improve the quality of the student.

      v)   Plan to increase faculty member according to the needs of department

      vi)   Plan to organize seminar, Special lecture, workshop etc.

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Evaluative Report
Department of Education

1. Name of the Department: **Education.**

2. Year of Establishment: **1979**

3. Names of Programmes/ Courses offered (UG, PG, M.Phil, PhD, Integrated Masters, Integrated Ph.D etc): **Three year degree courses in both major and general, Higher secondary first year and second year classes.**

4. Names of Interdisciplinary courses and the departments/units involved: **NIL**

5. Annual/semester/choice based credit system (programme wise):

Education Major.

Year	Semester	Paper	Title of the Paper	Marks	Class per Week	Credit
1st year	1st Semester	1.01	Foundation of Educational theories and principles	100	8	8
		1.02	Educational psychology	100	8	8
	2nd Semester	2.01	Development of Education in India	100	8	8
		2.02	Sociological Foundations of Education	100	8	8
2nd year	3rd semester	3.01	Emerging Issues and Education	100	8	8
		3.02	Measurement and Evaluation	100	8	8

			in Education			
	4th semester	4.01	Educational technology	100	8	8
		4.02	Environmental and Population Education	100	8	8
3rd year	5th semester	5.01	Philosophy of Education	75	6	6
		5.02	Educational thinkers-oriental and occidental	75	6	6
		5.03	Teacher education	75	6	6
		5.04	Teaching learning methods and pedagogy	75	6	6
		5.05	Statistics in Education	75	6	6
		5.06	Practical paper	75	6	6
	6the semster	6.01	Developmental psychology	75	6	6
		6.02	Continuing education and distance education	75	6	6
		6.03	Special education	75	6	6
		6.04	Guidance and counseling	75	6	6
		6.05	Educational management and administration	75	6	6
		6.06	Project work	75	6	6
Total	6	20		1700		136

Education General

Year	Semester	Paper	Title of the Paper	Marks	Class per Week	Credit
1st year	1st semester	1.01	Foundation of Educational theories and principles	75	6	6
	2nd semester	2.01	Educational psychology	75	6	6
2nd year	3rd semester	3.01	Development of Education in India	100	8	8
	4th semester	4.01	Sociological Foundations of Education	100	8	8
3rd year	5th semester	5.01	Emerging Issues and Education	100	8	8
		5.02	Educational Measurement and Educational Statistics	100	8	8
	6th semester	6.01	Educational technology	100	8	8
		6.02	Environmental and Population Education	100	8	8
Total	6	8		750		60

6) Participation of the department in the courses offered by other departments: **Participated in KKHSOU and D. El. Ed. Programme.**

7) Courses in collaboration with other universities, industries, foreign institutions, etc.: **Nil**

8) Details of courses/ programmes discontinued (if any) with reasons: **No**

9) Number of Teaching posts.

	Sanctioned	Filled
Professors	-	-
Associate Professors	2	2
Asstt. Professors	-	1

10) Faculty profile with name, qualification, designation, specialization, (D. Sc./D. Litt/ Ph.D./ M. Phil etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph. D Students guided for the last 4 years.
Mr. Upesh Chakravartty.	M.A.;M.Phil.; PGDHE; PGDRD;CHR.	Associate Professor	Mental Hygiene	30 years	Nil
Mr. Mohan Chandra Bhuyan.	M.A.;M.Phil.; B.Ed.;	Associate Professor	School Organization	29 years	Nil
Akbar Ali Ahmed.	M.A.;M.Phil.; B.Ed.; LLB.,SLET.	Assistant Professor	Mental Hygiene	20 years	Nil

11) List of senior visiting faculty.: **No**

12) Percentage of lecturers delivered and practical classes handled (programme wise) by temporary faculty: **No temporary faculty appointed**

13) Student-Teacher Ratio (programme-wise).

	TDC 1st Year (M+G)	TDC 2nd Year (M+G)	TDC 3rd Year (M+G)
2006-2007	39:1	9:1	1:1
2007-2008	25:1	17:1	2:1
2008-2009	34:1	18:1	4:1
2009-2010	30:1	14:1	12:1
2010-2011	27:1	14:1	10:1
2011-2012	51:1	12:1	7:1
2012-2013	xx	15:1	10:1
2013-2014	xx	11:1	16:1

M: Major   **G: General**

Student-teacher ratio programme-wise semester system:

	1st semester (July-Dec)	2nd semester (Jan-June)	3rd semester (July-Dec)	4th semester (Jan-June)`	5th semester (July-Dec)	6th semester (Jan-June)
2011	54:1					
2012	38:1	55:1	48:1			
2013	40:1	40:1	65:1	47:1	37:1	
2014	27:1	39:1	42:1	37:1	37:1	35:1
2015	xx		xx		xx	

14) Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Not yet.**

15) Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ M.Phil/ PG.

Name	Qualification
Mr. Upesh Chakravartty.	M.A.;M.Phil.; PGDHE;PGDRD;CHR.
Mr. Mohan Chandra Bhuyan.	M.A.;M.Phil.;B.Ed.;
Akbar Ali Ahmed.	M.A.;M.Phil.;B.Ed.; LLB.,SLET.

16) Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**
17) Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil**
18) Research Centre/ faculty recognized by the University: **Nil**

19) Publications: **Nil**

   a) Publication per faculty
- Number of papers published in peer reviewed journals (national/international) by faculty and students: **Nil**
- Number of publications listed in international Database (For E.g.: Web of Science, Scopus, Humanities International

Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.): **Nil**

- Monographs: **Nil**
- Chapter in Books: **Nil**
- Books Edited: **Nil**
- Books with ISBN/ISSN numbers with details of publishers: **Nil**
- Citation Index: **Nil**
- SNIP: **Nil**
- SJR: **Nil**
- Impact factor: **Nil**
- h-index: **Nil**

20) Areas of consultancy and income generated: **Nil**

21) Faculty as members in National Committees, International Committees, Editorial Boards….

- ➢ National Committees : **Nil**
- ➢ International Committees: **Nil**
- ➢ Editorial Boards : **Nil**

22. Student projects:
   a) Percentage of Students who have done in-house projects including inter departmental/ programme: **6+9=15 students of 6th semester have completed departmental projects as a part of their major course in Education.**

   b) Percentage of students placed for projects in organizations outside the institutions i.e. in Research laboratories/ Industry/ other agencies: **No.**

23. Awards / Recognitions received by faculty and students: **Nil**

24. List of eminent academicians and scientists / visitors to the department. : **Nil**

25. Seminars / Conferences / Workshops organized & the source of funding: **Not yet**
    a) National: **Nil**

    b) International: **Nil**

26. Student profile programme / course wise: Profile of students of both major and general in the department of Education as detailed in the following:

Session	Male/ Female	TDC 1st year		TDC 2nd year		TDC 3rd year	
		Maj.	**Gen.**	**Maj.**	**Gen.**	**Maj.**	**Gen.**
2006-07	Male	10	14	1	12	1	11
	Female	8	18	1	8	1	7
2007-08	Male	14	22	3	10	3	4
	Female	3	40	3	13	3	1
2008-09	Male	5	35	2	12	2	9
	Female	12	20	5	18	3	7
2009-10	Male	2	34	1	14	2	7
	Female	7	29	6	18	1	10
2010-11	Male	8	60	2	15	1	8
	Female	13	71	6	21	4	8
2011-12	Male	2	95	5	27	3	13
	Female	6	93	9	38	6	18
2012-13	Male	6	60	2	42	3	16
	Female	5	58	4	57	9	30
2013-14	Male	9	63	6	40	2	38
	Female	8	49	4	50	4	53
2014-15	Male	5	81	9	37	5	38
	Female	3	98	7	48	4	46

27.   Diversity of Students.

	Category	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15
1.Students from the same state where the college is located	Male	43	45	65	60	94	142	129	160	206
	Female	37	72	65	71	123	162	163	167	202
	Total	80	117	130	131	217	304	292	327	408
2. Students from other states of India	Male	-	-	-	-	-	-	-	-	-
	Female	-	-	-	-	-	-	-	-	-
	Total	-	-	-	-	-	-	-	-	-
3.NRI students	Male	-	-	-	-	-	-	-	-	-
	Female	-	-	-	-	-	-	-	-	-
	Total	-	-	-	-	-	-	-	-	-
4.Other overseas students	Male	-	-	-	-	-	-	-	-	-
	Female	-	-	-	-	-	-	-	-	-
	Total	-	-	-	-	-	-	-	-	-
Grand Total		80	117	130	131	217	304	292	327	408

28.   How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services etc.? Yes, a few number of students are found to try for NET and SLET: **Data not maintained**

29.   Student progression: **Generally the students having major in education try for getting admission in PG course and hence a few students are found every year to study MA course. And those who are not getting required percentage of marks in degree examination, they go for studying B.Ed course or try for appearing in TET examination for being teachers. However the progression is found to be satisfactory. Our students are being college teachers, high school teachers, and also LP school teachers and being engaged in some other jobs for establishing themselves.**

30. Details of Infrastrucctural facilities

a) **Library:** Of course there is a departmental liabrary where some books relevant with the course contents, reference books, journals etc have been kept for assisting the students.

b) **Internet facilities for Staff & Students:** The students are helped in finding informations related with their courses by the help of personal dongle for internet in the departmental computer.

c) **Class rooms with ICT faculty:** Yes, 4 class rooms with ICT facility.

d) **Laboratories:** There is departmental Laboratory Room for holding practical classes specially for the paper of Psychological practical as part of major course in Education. Practical equipments and apparatus have been kept in a Godrej Almirah and students' sitting arrangements are arranged in this room.

31. Number of students receiving financial assistance from college, university, government or other agencies: **Data not maintained**.

32. Details on student enrichment programmes (special lectures / workshops / seminars) with external experts: **Seminars and special lectures are arranged but not with external experts.**

33. Teaching methods adopted to improve student learning: **Face to face discussion, lecture method, teaching with help of over-head projector is generally performed for facilitating the teaching and learning in the class-room.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities.

Students are guided to perform some study with a view to help the villagers in terms of good health, sanitation, child health etc.

35. SWOC analysis of the department and future plans.

Strengths:
   i) Experienced faculty ready to extend any help to the students.

   ii) Laboratory equipped with apparatus and sitting arrangements.

Departmental library to provide necessary books to the needy.

Weaknesses:
i) Due to semester system there have been some difficulty to hold classes as required, but any how the students are guided for grasping the concept of the course contents.
ii) Lack of sufficient space in the laboratory.
iii) Lack of technician and laboratory bearer in the department.

Opportunities:
i) The students have the opportunity to study Education as General and Major subjects.
ii) Students graduated with Education have easy access to pursue professional course of B.Ed, D.El.Ed etc.
iii) The students offering major in Education have the opportunity to pursue higher education.

Challenges:
i) There has been a challenge for uplifting the intellect of the students with limited resources.

Future Plans:
i) Opening of PG courses in Education, TET coaching centres in the department.
ii) Publishing a quarterly journal in the department.

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Evaluative Report
Department of History

1. Name of the Department: **History**

2. Year of Establishment: **1979**

3. Names of Programmes / Courses offered (UG, PG. M. Phil,
   Ph.D. Integrated Masters, Integrated Ph.D. etc):

   **(a) The Course is first introduced in pre University (Later on as Higher
   Secondary)
   in the session 1979 – 80 and in under graduate (General) from the
   session 1981-82
   and Major Course is introduced in 2004.**

   (b) Courses :-   **i.**   **Higher Secondary &**
                  ii.   **UG (T.D.C. General & Major Courses)**

4. Names of interdisciplinary courses and the department / units involved : Nil

36) Annual / Secondary/ Choice based Credit system (Programme wise) :
   **Annual system in H.S. is continuing and annual system in U.G. level was
   continued up to 2010 and thereafter semester and credit system is
   continued.**

5. Participation of the department in the courses offer by other
   departments: **Participated in KKHSOU and D.El.Ed. Programme.**

6. Courses in Collaboration with other Universities , Industries, Foreign
   institutions : **Nil**

7. Details of courses / Programmes discontinued (if any) with reasons: **Nil**

8. Numbers of Teaching Posts :-

Professor	Sanctioned	Filled
Associate Professor	One	One
Asstt. Professor	One	One

9. Faculty Profiles with name, qualification, designation, Specialization
   (D.Sc./D.Litt./Ph.D./M.Phil etc)   :

Name	Qualification	Designation	Specialization	No of year of Experience	No. of Ph.D. students guided for the last years
Janab Ali	M.A.	Associate Professor	Modern India	30 Yrs	**Nil**
Syed Abdul Azim	**M.A.(Double) M.Phil Ph.D. pursuing**	Asstt. Professor	Medieval India		**Nil**

10. List of senior viditing faculty: **Nil**

11. Percentage of lectures delivered and Practical classes handled
    (Programme wise) by temporary faculty: **Nil**

12. Student- teacher Ratio (Programme wise)

Year	STR in UG
2006-07	4.5:1
2007-08	7:1
2008-09	8:1
2009-10	6:1
2010-11	6.5:1
2011-12	7:1
2012-13	8:1
2013-14	5.5:1
2014-15	7:1

13. Number of academic support staff (technical) and
    administrative staff, sanctioned and filled : **Nil**

14. Qualification of teaching faculty with D.Sc./D.Litt./Ph.D./ M.Phil./ PG:
    P.G: **01**   M.Phil: **01**

15. Number of faculty with on going projects from
    a. National: **Nil**
    b. International funding agencies and grants received: **Nil**

16. Departmental Projects funded by DST-FIST; UGC, DBT, ICSSR etc. and total grants received : **Nil**

17. Research Centre / Facility recognized by the University : **Nil**

18. Publications ---

    ❖ **Publications of the dept. of History**

I. Publications of Mr. Janab Ali :

(A) The following books are published in Assamese.
1. Mor Hridoy Beena (A book of Assamese modern songs published in 1982.)
2. Sur Nijara (A book of Assamese modern songs published in 1991.)
3. Geet Taranga (A book of Comic songs, Parody and Folk songs like Goalpara published in 1991.)
4. Pratidhwani (A book of Assamese modern songs published in 2005.)
5. Samaj Sewat Chhatra-Chhatrir Bhumika (The role of students in social service published in 2004).
6. Gozal-E-Islam (Abook of Islamic Gozals published in 2007.)
7. Mandakinee (A book of Assamese poems published in 2008.)

(B) **Articles Published :-**
1. Krishnai Achalar Sanskritik Oitihya: Ateet aru Bartamanar eti khatian – Published in "JETUKA" a Souvenir of Krishnai Kendriya Rangalee Bihu Sanmilanee in 1994.
2. Bibhedheeen Brihattar Asomiya Samaj Tatha Jatir Sangathak Sri Sri Sankar Dev :
Eti Bisleshan, published in Habraghat College Magazine in 1993.

3. Rongalee Bihur Tatparya – Published in 'Ritu Rang' a Souvenir of Krishnai Anchalik Bahagee Bidai Sanmilanee , Silver Jubilee year 1996.

4. Goalparia Loka sangeet: Eti samu bisleshen , published in Habraghat college Magazine in 2000.

5. Sanskriti, Samannay aru Bihu – Published in 'Ban Ketekee' a souvenir of Krishnai Anchalik Rongalee Bihu Utsav.

6. Manav Sewar Ananya Nidarshan Daktar (Doctor) Romesh Ch.Nath, Published in Manuhei Deva, Manuhei Seva (Sraddhargha) 2002.

7. Biplavi Silpi Bishnu Rabhak Asom Bashiye Bhaldare Chiniba Parichene?- Published in 'Saptahik Sangbad' – a weekly news paper in 2001.

8. Jyoti Prasadar Boiplavic Chetona aru Sampratik Kalat Eyar Prasangikata : Published in

9. Habraghat college Magazine in 2003-2004 session.

10. Banya Prani : Upadrav Rakshana bekshan, Nirapatta aru Manav samajar Daibaddhata: Published in 2006-2007 session.

11. Jateeya Sanskritir Utsav : Amar kartabya aru daibaddhata- published in 'Ratnapeeth Jyoti' a yearly Magazine Edited by Sri Kushal Hazarika from Goalpara town.

12. Siksha aru Shaikshik Parivesh : Published in 'Gorkhai' a souvenir of silver Jublee celebration of Dhaigaon Anchalik High School in 2006.

13. Manav Jeevanat Shikshar Gurutwa aru Nagarikar daibaddhata : Published in ' Jaria' a souvenir of the golden jubilee celebration of Karipara M.E. School.

14. Balbala Anchalar Oitihya : Eti Avalokan published in 'Jinaree Prabah' a souvenir of foundation day celebration of Goalpara Zilla Sahitya Sabha at Balbala on 23rd and 31st Aug/2008.

15. Krishnai-Habraghat Anchalar oitihya : Eti Avalokan published in "Habraghat Jyoti" – a souvenir of the foundation day celebration of Goalpara Zilla Sahitya Sabha at Krishnai on 23rd Aug/2012.

16. Oitihyamandita Sri Sri Tukreswari Devalay : Itibritta aru Dharmeeya Parampara- published in the souvenir of Annual meet of Assam college Principal Council held at Dudhnoi college Premises on 9th and 10th May/2012.

II. <u>Syed Abdul Azim</u> :

1. Dakhin Goalpara Loka Sahityat Nisukani Geet: Souvenir, Goalpara Zilla Sahitya Parishadar Saturtha Bilashipara Adhibeshan, 1985.
2. Dakhin Goalparar Bibah Paddhatit Biya Nam : Ratnapeeth, Goalpara Sahitya Parishadar Mukhapatra, 1986-87.
3. Dakhin Goalpara Loka Sahitya Santhar Aru Yojana : Smaranika Sadau Goalpara Zilla Satra Santha, 1987.
4. Asomiya Natya Sahityar Patbhumi, Aru Samadhan : Rangamancha, Mukhapatra 26th Annual Conference, 1985.
5. Goalpara Loka Sahityat Bilap Geet : Goalparaia Loka Sanskritit Abhumuki, 1988.
6. Dakhin Goalparar Natya Kala : Ek Bihangam Dristire :- Souvenir Sadau Abibhakta Goalpara Zilla Nabin Lekhak-lekhika, 1988.
7. Biluptir Pathat eti Habraghatia Loka Geet : 'JETUKA', a souvenir of Krishnai Kendriya bihu Sanmilanee, 1994.
8. Goalparar Loka Sankriti : 'BANKETEKEE', a souvenir of Krishnai Anchalik Rangalee Bihu Utsav.
9. Smritir Anh Phali Kisu Atma Katha : 'BAHAGEE', asouvenir, Pubali Sangha, 2004.
10. Bivartanat Akankika Natak : 'PRAGYAJYOTI' a Mukhapatra of Dulijan College Teachers' Unit.
11. Moreover , so many Assamese poems, songs, short stories, one Act plays, drama of Mobile theatre, dance dramas, radio drama etc. have been published / staged in different times .

b) Number of papers published in peer reviewed journals (National/ International? By faculty and students : **Nil**

19. Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Science Directory. EBSCO host, etc.) **: Nil**
Monographs: **Nil**
Chapter in Books : **Nil**

Books Edited by Mr. J. Ali :-

1. Habraghat college magazines, Magazines of Goalpara Zonal Committee (ACTA) edited.
2. Souvenir of Goalpara Zilla Sahitya Sabha "Habraghat Jyoti" edited.
3. A member of editorial board of the book " Pancharatna" – A collection of poems published by Goalpara Zilla Sahitya Sabha in 2002.
4. A member of publication Committee of the book " Rabha Lokageet" (Eti samikshatamak Alochana) an analytical study on Rabha Folk songs written in Assamese by Lt. Rajen Rabha and published by "Smarak Nyash" in 2001.

❖ Books with ISBN/ISSN numbers with details of publishers : Nil
❖ Citation Index   : Nil
❖ SNIP   : Nil
❖ SJR   : Nil
❖ Impact factor   : Nil
❖ H-index   : Nil

20. Areas of consultancy and income generated   **: Nil**

21. Faculty as members in**: Nil**
    a.   National committees **: Nil**
    b.   International Committees **: Nil**
    c.   Editorial Boards **: Nil**

22. Student Project –
    a.   Percentage of students who have done in-house projects including inter department/programme **: Nil**
    b.   Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies. **: Nil**

23. Awards / Recognitions received by faculty and students. **: Nil**

24. List of eminents academicians and scientists / visitors to the department **: Nil**

25. Seminars/Conferences/Workshops organized & the source of funding:
    a.   **National :**- Organized by the department of Pol.Science and History on Human Rights and Humanity in enarging globalised world.
    b.   International **: Nil**

26. Student profile programme / course wise :

Academic Year	Name of course/ Programme	Application Received	Selected		Enrolled		Pass Percenteage
			General	**Major**	M	F	
2000 -2006	B.A. Part-I	8	G-6	M-2	6	2	80%
	B.A. Part-II	5	G-4	M-1	3	2	80%
	B.A. Part-II	4	G- 4	M -	3	1	100%
2006-2007	B.A. Part-I	7	G- 5	M- 2	5	2	75%
	B.A. Part-II	2	G-2	M-	1	1	100%
	B.A. Part-III						
2007-2008	B.A. Part-I	8	G-3	M-5	5	2	75%
	B.A. Part-II	6	G-5	M-1	6	1	90%
	B.A. Part-III						
2008-2009	B.A. Part-I	5	G-4	M-1	3	2	80%
	B.A. Part-II	7	G-4	M-3	5	3	75%
	B.A. Part-III	4	G-3	M-1	3	1	90%
2009-2010	B.A. Part-I	7	G-7	M-	5	2	80%
	B.A. Part-II	1	G-1	M-	1		100%
	B.A. Part-III	4	G-4	M-	4		100%
2010-2011	B.A. Part-I	3	G-3	M-	2	1	100%
	B.A. Part-II	6	G-6	M-	5	1	85%
	B.A. Part-III	4	G-4	M-	3	1	100%
2011-2012	B.A. Part-I	8	G-6	M-2	6	2	80%
	B.A. Part-II	2	G-2	M-	2		100%
	B.A. Part-III	4	G-4	M-	3	1	100%
2012-2013	B.A. Part-I	4	G-3	M-1	2	2	80%
	B.A. Part-II	7	G-7	M-	5	2	80%
	B.A. Part-III	5	G-5	M-	4	1	80%
2013-2014	B.A. Part-I	5	G-5	M-	4	1	70%
	B.A. Part-II	3	G-2	M-	2	1	100%
	B.A. Part-III	3	G-3	M-	2	1	100%
2014-2015	B.A. Part-I	7	G-7	M-	3	4	90%
	B.A. Part-II	5	G-5	M-	3	2	80%
	B.A. Part-III	2	G-1	M-1	2		100%

27. Diversity of students :

Academic Session	Name of the course	% of students from the same state	% of students from other state	% of students from aborad
2005 – 2006	B.A. Part- I B.A. Part-II B.A. Part-III	100%	Nil	Nil
2006 – 2007	B.A. Part- I B.A. Part-II B.A. Part-III	100%	Nil	Nil
2007 – 2008	B.A. Part- I B.A. Part-II B.A. Part-III	100%	Nil	Nil
2008 – 2009	B.A. Part- I B.A. Part-II B.A. Part-III	100%	Nil	Nil
2009 – 2010	B.A. Part- I B.A. Part-II B.A. Part-III	100%	Nil	Nil
2010 – 2011	B.A. Part- I B.A. Part-II B.A. Part-III	100%	Nil	Nil
2011 – 2012	B.A. Part- I B.A. Part-II B.A. Part-III	100%	Nil	Nil
2012 – 2013	B.A. Part- I B.A. Part-II B.A. Part-III	100%	Nil	Nil
2013 – 2014	B.A. Part- I B.A. Part-II B.A. Part-III	100%	Nil	Nil
2014 – 2015	B.A. Part- I B.A. Part-II B.A. Part-III	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET,SLET,GATE,Civil services,Defense services, etc. ? :Nil

29. Student programme

Student programme	Against % enrolled
UG to PG	Data not maintained
PG to M.Phil.	----
PG to Ph.D.	----
Ph.D. to Post-Doctoral	----
Employed -Campus selection -Other than campus recrutment	Data not maintained
Entrepreneurship/Self-employment	Data not maintained

30. Details of Infrastructure facilities –
    a. **Library :** There is a department library with three hundred books.

    b. **Internet facilities for Staff & Students :** No internet facilities in the department.

    c. **Class rooms with ICT facility :** There are four rooms with ICT facility.

    d. **Laboratories : Nil**

31. Number of student receving financial assistance from college, university, government or other agencies   **: Nil**

32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts   **: Nil**

33. Teaching methods adopted to improve student learning : In addition to traditional method we use modern technique of teaching like projects in the class room.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : The students have the facility to extend social service through NSS Unit of the college.

35. SWOC analysis of the department and Future plane :

Strength of the department:

        i)   Well experience faculty members.

        ii)   Friendly relationship among the teachers and students.

        iii)   Special class content is supplied to students time to time.

        iv)   Special class is taken by the department for the benefit of the student.

Weakness of the department:

    i)   Shortage of faculty members

    ii)   Enrolment of students of average IQ

    iii) Lack of campus interview facility for employment of students

Opportunities of the department:

    i)   To acquaint the student with the history of Assam, history of India and the history of the world.

    ii)   Students have the opportunity to know the present in relation to the past.

    iii) Students have the opportunity to offer major course.

Challenges of the department:

i)   Attachment of H.S. course with the department is a serious challenge of the department

Future Plan:

i)   The department will try its best to introduce PG course in History.

ii)   Special initiatives will be made to increase the students' enrolment.

iii) Effort will be made to set up a museum in near future.

EVALUATIVE REPORT

DEPARTMENT OF MATHEMATICS

1. Name of the Department: **DEPARTMENT OF MATHEMATICS**

2. Year of establishment: **1979**

3. Name of program offered: **(TDC) B.A. UG. & H. S.**

4. Name of Interdisciplinary courses and the departments involve: **Department involves in Environmental Science**

5. Annual/semester/choice based credit system (Pr0gramme wise):
   i) **Higher Secondary Arts Annual system**
   ii) **TDC i.e. B.A. Semester system**

6. Participation of the Department   in the courses offered by other Departments: **Nil**

7. Courses in collaboration with other Universities, Industries, and Foreign Institution Department of Mathematics helps to Krishna Kant Handique State Open Universities,   D. EL. Ed   courses for teachers training & classes in Mathematics to the learners of Bachelor of Preparatory Program and (TDC) Bachelor of Arts.

8. Details of course programes discontinued (if any) with reasons : Nil

9.Number of Teaching Posts

	Sanctioned	Filled
Professor	Nil	Nil
Associate Professor	2	2
Assisstant Professor	Nil	NIL

10. Faculty Profile with name ,qualication , designation, specialization, (D.Sc,/ D. Lit/ Ph. D/ M . Phil etc)

Name	Qualific ation	Designation	Specialization	No. of Years of Experience	No. of Ph.D .Students guided for the last 4 years
Syed Ali Ahmed	M.Sc	Associate Professor	Relativity	30	Nil
Md. Sahzamal Hoque	M.Sc	Associate Professor	Relativity	25	Nil

11. List of senior visiting faculty : Nil

12. Percentage of lectures delivered and practical classes handled (Progrmme wise) by temporary faculty : Nil

13. Student – teacher Ratio (progrmme wise) :25:1

14. Number of academic staff (technical)and administrative staff; sanctioned and filled . : Nil

15. Qualification of teaching faculty with D.Sc/ D.Lit/ Ph.D/ m. Phil/ PG.

Syed Ali Ahmed	M.Sc
Md. Sahzamal Hoque	M.Sc

16. Number of faculty with ongoing projects from a)National b) International funding agencies and grant received : Nil

17. Departmental projects funded by DST-FIST-UGC-DBT,ICSSR, etc and total grants received : Nil

18. Research Centre / facility recognized by the University : Nil

19.Publications:

* a)Publication per faculty : Nil

* Numbers of papers published in peer reviewed journals (NationaL/ International) by faculty and students : Nil

* Number of publications listed in International Database (Fo Eg Web of Science ,Scopus , Humanities International Complete, Dare Database- International Social Sciences Directory EBSCO host) Nil.

* Monographs : Nil

*Chapter in Books : Nil

* Books Edited : Nil

* Books with ISBN/ISSN numbers with details of publishers: Nil.

*Citation Index: Nil

*SNIP : Nil

*SJR : Nil

* Impact factor : No

*h-index : No

20. Areas of consultancy and income generated : Nil

21. Faculty as members in

a) National committees : Nil

b) International committees : Nil

c) Editorial Boards : **Nil**

22. Students projects:

   a) Percentage of students who have done in-house projects including inter departmental/ programme: Nil

   b) Percentage of students placed for projects in organizations outside the institution i.e in Research laboratories/ industriy/ other agencies: Nil.

23. Awards /Recognitions received by faculty and students : Nil.

24. List of eminent academicians and scientist/ visitors to the department.: Nil

25. Seminars/Conferences/ Workshops organized & the source of funding :

 a) National: Nil.

 b) International: Nil

26. Studentprofile programme/course wise

Session	Name of the course/ programme	Application received	Selected	Enrolled		Pass%
				M	F	
2005-06	UG	3	3	3	0	100%
2006-07	UG	4	4	3	1	50%
2007-08	UG	3	3	2	1	66%
2008-09	UG	2	2	2	0	100%
2009-10	UG	0	0	0	0	0
2010-11	UG	0	0	0	0	0
2011-12	UG	2	2	1	1	50%
2012-13	UG	1	1	1	0	100%
2013-14	UG	1	1	1	0	100%
2014-15	UG	0	0	0	0	0
2005-06	H.S.	8	8	6	2	62%
2006-07	H.S.	8	8	7	1	50%
2007-08	H.S.	6	6	6	2	35%
2008-09	H.S.	6	6	6	0	50%
2009-10	H.S.	7	7	6	1	44%
2010-11	H.S.	5	5	4	1	40%
2011-12	H.S.	5	5	5	0	40%
2012-13	H.S.	6	6	5	1	50%
2013-14	H.S.	7	7	7	0	44%
2014-15	H.S.	3	3	1	2	33%

*M=Male * F=Female

27. Diversity of students

Session	Name of the course/ programme	% of students from same state	% of students from other state	% of students from abroad
2005-06	UG	100%	----	------
2006-07	UG	100%	----	------
2007-08	UG	100%	----	------
2008-09	UG	100%	----	------
2009-10	UG	----	----	------
2010-11	UG	----	----	------
2011-12	UG	100%	----	------
2012-13	UG	100%	----	------
2013-14	UG	100%	----	------
2014-15	UG	---		
2005-06	H.S.	---	----	------
2006-07	H.S.	100%	----	------
2007-08	H.S.	100%	----	------
2008-09	H.S.	100%	----	------
2009-10	H.S.	100%	----	------
2010-11	H.S.	100%	----	------
2011-12	H.S.	100%	----	------
2012-13	H.S.	100%	----	------
2013-14	H.S.	100%	----	------
2014-15	H.S.	100%		

28. How many students have cleared national and state competitive examination such as NET,SLET, GATE, Civil services, Defense services etc ? Nil.

29. Students progression

Students progression	Against % enrolled
UG to PG	Data Not Maintained
PG to M.Phil	Nil
PGtoPh.D	Nil
Ph.D to Post -Doctoral	Nil
Employed -Campus selection -Other than Campus selection	Data Not Maintained
Employment/ Self-Employment	Nil

30. **Details of infrastructural facilities:**

a) **LIBRARY:** Books of Mathematics for TDC Semester and H.S. Course available in the departmental library with some journals in Mathematics.

b) **Internet facilities for staff & students:** Not available in the Department but available in the college.

c) **Class room with ICT facility:** Not available in the Department but available in the college.

d) **Laboratories:** No laboratory in the Department.

31. **Number of students receiving financial assistance from college, University, Government or other agencies**:   **Nil**

32. **Details on student enrichment programmes (special lecture/ workshop/ seminar) with external experts**: **Nil**

33. **Teaching methods adopted to improve student learning:** Assignment, Class tests, Annual tests are methods followed by the faculty.

34. **Participation in Institutional Social Responsibility (ISR) and external activities**: As a part of social responsibility as well as extension activities the students participated in the programme organized by the NSS unit and extension education centre of the college time to time.

35. SWOC analysis of the department and future plans.

   STRENGTHS

   • Experienced faculty.

   • Additional classes are held to ensure completion of course.

   • Most of the books referred in the syllabus are made available in the departmental library.

   WEAKNESS

   *Majority of the students are of average level.

   * Most of the students are not able to understand Mathematical language.

   OPPORTUNITIES:

   Students offering Mathematics in B.A. have greater job opportunity and have easy access to various competitive examinations.

   CHALLENGES:

   • The course curriculum meant for under-graduate course specially for B.A. students itself is a great challenge. Besides, the students are of average I.Q and it is very difficult for the teachers to make them learn mathematics.

   FUTURE PLANS:

   *One more teacher to be appointed.

   *Internet connection to provide access to resources related to subject.

   *Trying to popularize Mathematics in neighboring schools by WORKSHOP, SEMINAR; MATHEMATICAL MAGIC AND MATHEMATICS AS TOOLS IN SCIENCE.

Evaluating Report
Department of Political Science

1) Name of the Department: **Political Science**

2) Year of Establishment: **1979**

3) Name of Programmes/ Courses: **H.S. and U.G.**

4) Names of interdisciplinary Courses and the Department/Units involve: **NIL**

5) Annual/Semester/Choice based credit System (Programme Wise): **Annual system in H.S. is continuing and annual system in U.G. level was continued up to 2010 and thereafter semester and credit system is continued.**

6) Participation of the department in the courses offer by other departments: **Participated in KKHSOU and D.El.Ed. Programme.**

7) Courses in collaboration with other Universities, Industries, Foreign Institutions etc.: **Does not arise**

8) Details of courses/Programmes discontinued (if any with reasons): **NIL**

9) Number of teaching post: **Three**

Post	Sanction	Filled
Professor	NIL	NIL
Associate Professor	2	2
Assistant Professor	2	Vacant
Part-time	-	1

10) aculty Profile with name, Qualification, Designation, Specialization (D.sc./D.Litt./Ph.D./M. Phil.):

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. Students guided for the last 4 years
Afjal Hussain	M.A.,	Associate Professor	Public Administration	30	NIL
Harunar Rashid	M.A., B. Ed.	Associate Professor	Public Administration	20	NIL
Part-time					

11) List of senior visiting faculty: **NIL**

12) Percentage of lecture delivered and practical classes handled (Programme wise) by temporary faculty: **15%**

13) Student teacher ratio (Programme wise):

Year	STR in UG
2006-07	80:1
2007-08	60:1
2008-09	86:1
2009-10	68:1
2010-11	74:1
2011-12	152:1
2012-13	162:1
2013-14	131:1
2014-15	197:1

14) Number of academic support staff (Technical) and administrative staff sanction and field: **NIL**

15) Qualification of teaching faculty with D.Sc./D.Litt./Ph.D./M.Phil./PG:
PG = 2

Sl. No	Name of Faculty	Qualification
1	Afjal Hussain	PG
2	Harunar Rashid	PG

16) Number of faculty with ongoing projects form a) National b) International funding agencies and grants received: **NIL**

17) Departmental projects funded by DST- FIST, UGC, DBT, ICSSR etc. and total grants received: **NIL**

18) Research Centre/ facility recognized by the university: **NIL**

19) Publications:
   c) **Publication per faculty:**

Sl. No	Name of Faculty	Publication
1	Afjal Hussain	A handful articles published in various magazine, news papers etc.
2	Harunar Rashid	NIL

   d) Number of papers published in peer reviewed journals (National/Inter-national) by faculty and students: **NIL**

20) Areas of consultancy and income generated: **NIL**

21) Faculty as members in
   d) **National committees:**

Sl. No	Name of Faculty	Members
1	Afjal Hussain	Member of NEIPSA
2	Harunar Rashid	Member of NEIPSA

   e) International committees: NIL

f) Editorial boards:

Sl. No	Name of Faculty	Member of Editorial Board
1	Afjal Hussain	Member of College Magazine editorial Board from 2006-2008
2	Harunar Rashid	NIL

22) Student Projects:
  c) Percentage of students who have done in-house projects including interdepartmental/programme: **NIL**

  d) Percentage of students place for projects in organizations outside the institution i.e. in Research laboratories/Industries/other agencies: **NIL**

23) Awards/Recognitions received by faculty and students: **NIL**

24) List of eminent academicians and scientists/visitors to the department: **NIL**

25) Seminars/ conferences/Workshops organized & the source of funding:
  c) National: **One National Seminar (Funded by UGC)**

  d) International: **NIL**

26) Student profile Programme/course wise: Stated below in chronological order-

Academic Session: 2006 - 07

Course	Class	Application Received	Selected	Enrolled		Pass Percentage
				M	F	
U.G.	BA- I (Major)	06	06	04	02	50%
	BA- I (Gen)	117	117	67	50	32%
U.G.	BA- II (Major)	05	05	03	02	80%
	BA- II (Gen)	28	28	17	11	57.14%
U.G.	BA- III (Major)	01	01	01	0	100%
	BA- III (Gen)	02	02	02	0	100%

M* = Male   F* = Female

Academic Session: 2007 – 08

Course	Class	Application Received	Selected	Enrolled		Pass Percentage
				M	**F**	
U.G.	BA- I (Major)	07	07	04	03	100%
	BA- I (Gen)	68	68	38	30	67.64%
U.G.	BA- II (Major)	04	04	03	01	50%
	BA- II (Gen)	38	38	20	18	47.36%
U.G.	BA- III (Major)	02	02	02	0	100%
	BA- III (Gen)	09	09	05	0	66.66%

M* = Male   F* = Female

Academic Session: 2008 – 09

Course	Class	Application Received	Selected	Enrolled		Pass Percentage
				M	**F**	
U.G.	BA- I (Major)	02	02	01	01	50%
	BA- I (Gen)	111	111	56	55	68.46%
U.G.	BA- II (Major)	05	05	03	02	100%
	BA- II (Gen)	41	41	20	21	87.80%
U.G.	BA- III (Major)	03	03	02	01	100%
	BA- III (Gen)	10	10	06	04	90%

M* = Male   F* = Female

Academic Session: 2009 – 10

Course	Class	Application Received	Selected	Enrolled		Pass Percentage
				M	**F**	
U.G.	BA- I (Major)	02	02	02	0	50%
	BA- I (Gen)	64	64	44	20	56.25%
U.G.	BA- II (Major)	01	01	01	0	100%
	BA- II (Gen)	40	40	21	19	67.5%
U.G.	BA- III (Major)	05	05	03	02	100%
	BA- III (Gen)	24	24	15	09	58.33%

M* = Male   F* = Female

Academic Session: 2010 - 11

Course	Class	Application Received	Selected	Enrolled		Pass Percentage
				M	**F**	
U.G.	BA- I (Major)	03	03	02	01	100%
	BA- I (Gen)	87	87	55	32	42.52%
U.G.	BA- II (Major)	01	01	0	01	100%
	BA- II (Gen)	28	28	15	13	42.85
U.G.	BA- III (Major)	01	01	01	01	100%
	BA- III (Gen)	28	28	16	12	57.14%

M* = Male   F* = Female

Academic Session: 2011 – 12

Course	Class	Application Received	Selected	Enrolled		Pass Percentage
				M	**F**	
U.G.	Sem.- I & II (Major)	07	07	04	03	100%
	Sem.- I & II (Gen)	175	175	78	97	96%
U.G.	BA- II (Major)	07	07	05	02	100%
	BA- II (Gen)	98	98	70	20	65%
U.G.	BA- III (Major)	01	01	01	0	100%
	BA- III (Gen)	15	15	08	07	86.66%

M* = Male   F* = Female

Academic Session: 2012 - 13

Course	Class	Application Received	Selected	Enrolled		Pass Percentage
				M	**F**	
U.G.	Sem.- I & II (Major)	0	0	0	0	0
	Sem.- I & II (Gen)	147	147	73	74	76.66%
U.G.	Sem.- III & IV (Major)	07	07	04	03	75%
	Sem.- III & IV (Gen)	98	98	70	20	70%
U.G.	BA- III (Major)	07	07	05	02	100%
	BA- III (Gen)	64	64	46	18	67%

M* = Male   F* = Female

Academic Session: 2013 - 14

Course	Class	Application Received	Selected	Enrolled		Pass Percentage
				M	**F**	
U.G.	Sem.- I & II (Major)	02	02	02	0	100%
	Sem.- I & II (Gen)	102	102	60	42	66%
U.G.	Sem.- III & IV (Major)	07	07	04	03	75%
	Sem.- III & IV (Gen)	91	91	45	46	68%
U.G.	Sem.- V & VI (Major)	05	05	03	02	70%
	Sem.- V & VI (Gen)	55	55	30	25	78%

M* = Male   F* = Female

Academic Session: 2014 - 15

Course	Class	Application Received	Selected	Enrolled		Pass Percentage
				M	**F**	
U.G.	Sem.- I & II (Major)	06	06	03	03	100%
	Sem.- I & II (Gen)	180	180	92	88	97%
U.G.	Sem.- III & IV (Major)	04	04	03	01	100%
	Sem.- III & IV (Gen)	115	115	55	60	94.7%
U.G.	Sem.- V & VI (Major)	04	04	03	01	100%
	Sem.- V & VI (Gen)	85	85	40	45	88.23%

M* = Male   F* = Female

27) Diversity of students:

Name of the course	% of students from the same state	% of student from other state	% of student from abroad
UG	100%	NIL	NIL

28) How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense services, etc.? The following students are qualified in the TET examination: **Data not maintained**

29) Student Progression: **Data Not Maintained**

30) Details of infrastructural facilities:

e) **Library:** There is a departmental library containing 260 nos. of books specially for major students as well as general and faculty members.

f) **Internet facilities for the staff & students:** There is internet facility in the department for the staff only.

g) **Class room with ICT facility:** There are four class rooms well equipped with ICT facility.

h) **Laboratories: NIL**

31) Number of students receiving financial assistance from college, university, government and other agencies: 60% of the students get scholarship from the government. **NIL**

32) Details on student enrichment programmes (Special lectures/Workshops/Seminar) with external experts: **Departmental seminar and workshop have been organized with the help of internal experts.**

33) Teaching method adapted to improving student learning: In addition to traditional method of teaching, we use the ICT facility as a means of improving students learning. Besides departmental seminars and workshops are organized in support of course curriculum.

34) Participation in Institutional Social Responsibility (ISR) and extension activities: **As a part of social responsibility as well as extension activities the students participated in the programme organized by the NSS unit of the college time to time.**

35) SWOC analysis of the department and future plan:

Strength of the department:

i) Well experience faculty members.

ii) Friendly relationship among the teachers and students.

iii) Special class content is supplied to students time to time.

iv) Special class is taken by the department for the benefit of the student.

Weakness of the department:

i) Shortage of faculty members

ii) Enrolment of students of average IQ

iii) Lack of campus interview facility for employment of students

Opportunities of the department:

iv) Facilitate the students to avail higher education in low cost

v) Students have the opportunity to sort-out their problems in the campus easily

vi) Students have the opportunity to learn in mother tongue

Challenges of the department:

iii) Attachment of H.S. course with the department is a serious challenge of the department

Future Plan:

vii) The department will endeavour for opening PG Classes in near future.

viii) The department will try its level best for imparting coaching class in order to prepare the students to appear different competitive examinations.

ix) In order to update students' knowledge prominent resource persons will be invited .

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Ref. No: HMV/NAAC/AA/2014/06

Date: 01-06-2015

To

The Director,

National Assessment and Accreditation Council

Bengaluru: 560072, India

Dated Krishnai the 1st June 2015

Subject : Intimation Regarding Uploading of SSR on Website.

Sir,

I certify that the data included in this Self-Study Report (SSR) are true to the best of my knowledge. The SSR is prepared by the college after internal discussions, and no part thereof has been outsourced. I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Yours Faithfully

(Dr. M. K. Das)

Principal

Habraghat Mahavidyalay

Krishnai, Goalpara

Date: 01-06-2015

Place: Habraghat Mahavidyalaya

Principal
Habraghat Mahavidyalaya
Krishnai